

EXHIBIT 1
CCC IN-CLASS INSTRUCTION EVALUATION FORM

Name			
Class			
Date			
Time			
Rating Scale	3 = YES	2 = NO	1 = NO BASIS FOR RATING
	In the sections below, the evaluator should indicate the instructor's performance by assigning each item with the appropriate ranking (1, 2, or 3).		
Pre-Planning and Organization		The instructor began and ended class on time.	
		The instructor was prepared for class.	
		The instructor stressed important points & concepts at the beginning of class.	
		The instructor maintained control of the classroom.	
		The instructor used classroom time efficiently.	
		The instructor demonstrated sufficient knowledge of the subject material.	
		The instructor's physical appearance was professional.	
Classroom Presentation		The instructor delivered content at a pace that could be followed.	
		The instructor spoke in a clear, distinct manner.	
		The instructor demonstrated a sincere interest in and enthusiasm for the subject.	
		The instructor communicated effectively and at a level appropriate to the student audience.	
		The instructor appeared confident.	
		The instructor's teaching methods were appropriate for this particular course.	
		The instructor incorporated supplemental instructional material into the presentation.	
Instructor-Student Interaction		The instructor encouraged student participation in class.	
		The instructor treated students fairly, with respect and courtesy.	
		The students appeared actively engaged in the presentation.	
		The instructor kept the class on task.	
		The instructor knew the students' names.	
		The instructor responded in a positive manner to comments and questions.	

Evaluator's Signature _____ Date _____

My signature below indicates that I have read and received a copy of this evaluation. It does not necessarily indicate that I agree with it.

Employee's Signature _____ Date _____