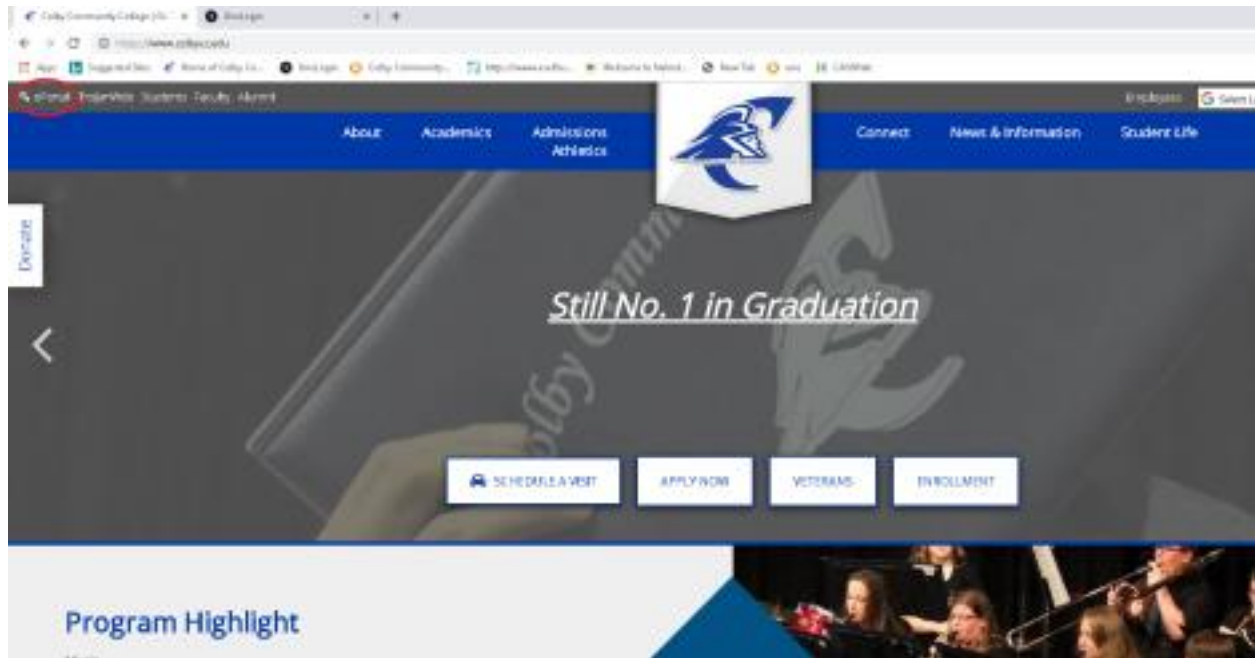


Enrolling/Paying for Late Fall courses

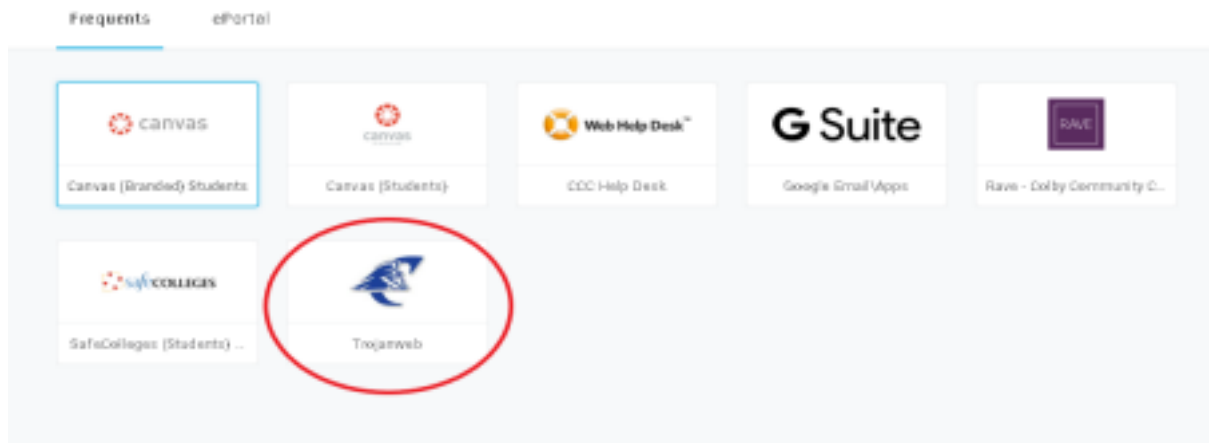
1. Go to www.colbycc.edu, click on the ePortal link at the top left corner



2. Enter your CCC email address or student ID# and your password. (Student ID# -this is a 9 digit number ONLY; please do NOT enter dashes!)

A screenshot of the Colby Community College login form. The form is overlaid on a background image of a person in a red and black patterned shirt. The form has a blue header with the "COLBY COMMUNITY COLLEGE" logo. Below the header, it says "Student ID Number (Ex: 123456789)" and has a text input field with a cursor. Below the input field is a grey "Continue" button. At the bottom of the form are two links: "Instructions" and "Forgot Password".

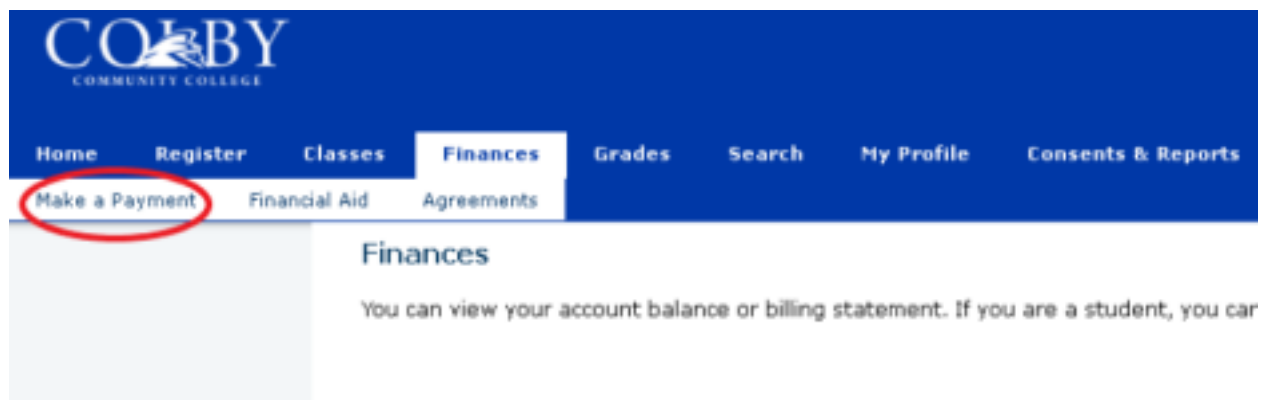
3. Select the Trojan Web icon



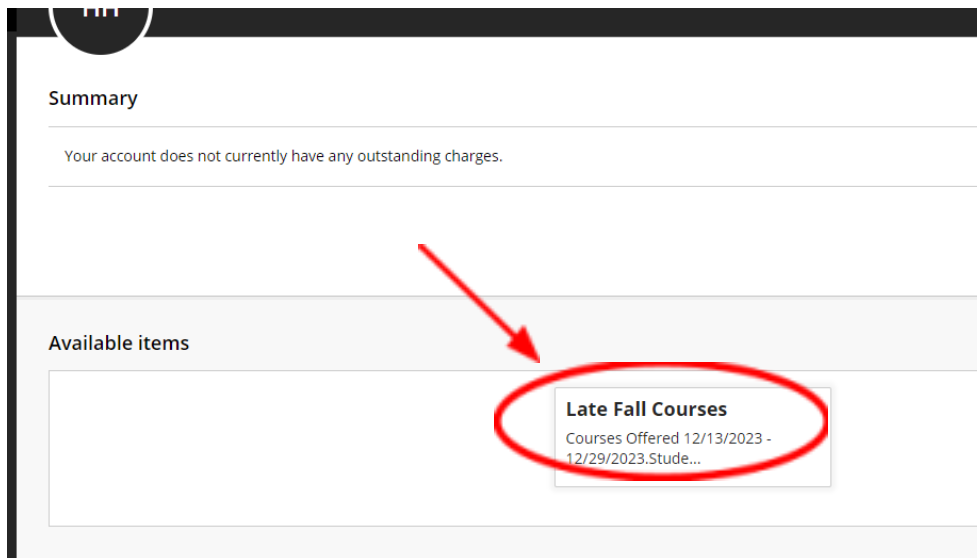
4. Click on the Finances tab



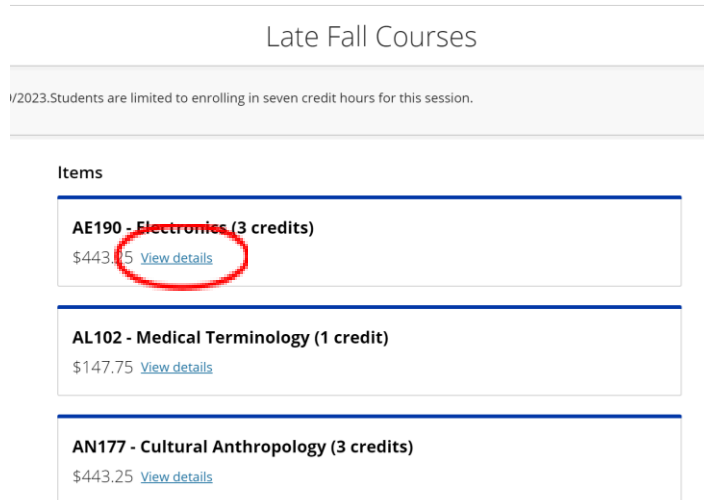
5. Click on the Make a Payment tab



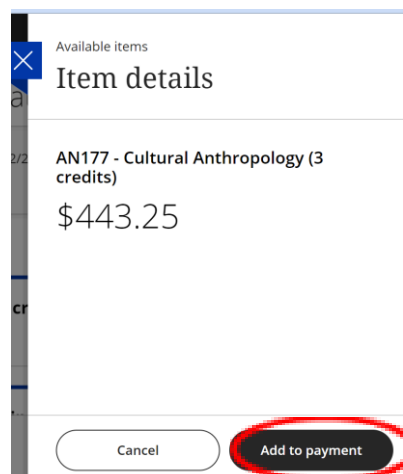
6. Go to available items and click the Late Fall Courses button



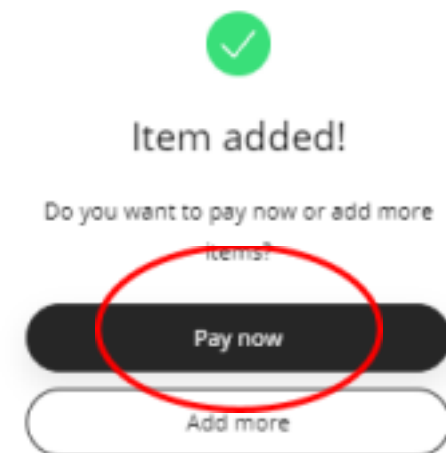
7. Select View Details on the courses you wish to enroll in for the Late Fall Session



8. Then select Add to Payment



9. At this point you can pay for your class or add additional courses.



Please note that you are limited to 7 credit hours during this session therefore your total purchase cannot exceed \$1,034.75. You will receive an error if you try to add more than this amount. Any enrollments over 7 credit hours will not be processed.