



Datacenter In-Row Rack Cooling (HVAC) RFP (Submission deadline is 12 pm (noon) on May 12, 2025)

Overview and Background

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility.

Project Goals

CCC is seeking bids for our data center cooling (HVAC) for our IT data center.

General Information

CCC is requesting equipment to replace our existing Datacenter In-Row Rack Cooling (HVAC). This HVAC unit will cool server computers and network switches 24/7/365 in the Library basement. The existing space is 522 square feet in volume. We have an additional challenge related to our facilities' HVAC: Our intake air temperature averages 79°F most of the year. Summer temperatures have been as high as 91°F in our building. We currently have a 52726.43 BTU/h equipment load.

The quotes **MUST** be able to meet the following specifications:

- 208V AC input voltage
- On-site installation
- The unit will need to operate at below -4°F
- Be in a new factory condition with full warranty
- Include a three (3) year parts and labor warranty
- Include replacement of broken and worn-out parts under the parts warranty
- Vendor must supply projected end-of-life and end-of-service dates in the proposal
- **Preference** (not mandatory) may be given to equipment that includes an Ethernet web monitoring card.
- All hardware devices must include a three-year term support and warranty.

Project Timeline

The bids proposed **MUST** include an ETA for delivery to CCC on or before June 30, 2025. If you are not able to meet or exceed this deadline, please provide a timeline that you are able to accommodate.

Submission of Proposals

The RFP will be posted on CCC's website, <https://www.colbycc.edu/vendors>, and can be downloaded from there directly as of 12:00 pm (noon) on April 28, 2025.

Respondents to this RFP must submit their sealed proposal – by hand or email – no later than 12:00 p.m. (CST) on May 12, 2025, to Justin Villmer in the Thomas Hall Administration Office.

The Vice President of Finance and Operations and the IT Director will open and evaluate the proposals.

RFP Questions

Vendors should only direct inquiries and questions to the following individual(s) at CCC.

Mr. Todd Ohlrogge, Director of IT
Phone: (785) 460-5492
Email: todd.ohlrogge@colbycc.edu

Mr. Justin Villmer, Vice President of Finance and Operations
Phone: (785) 460-5407
Email: justin.villmer@colbycc.edu

Any communication received by anyone other than Todd and Justin at CCC should not be included in the proposal.

Anticipated Selection Schedule

All submitted proposals will be reviewed and evaluated, and then CCC will make a recommendation to the Board of Trustees (BOT) at the May 19, 2025, meeting. The selected vendor will be notified within 24 hours after the BOT has approved a recommendation.

Elements of Proposal

A submission should, at a minimum, include the following elements:

1. Manufacturer and model of units being proposed.
2. All additional options.
3. Please disclose the Manufacturer's Suggested Retail Price (MSRP).
4. Specific warranty details for each unit are proposed.
5. Document any related fees or processing fees.
6. Document any delivery fees to have the items delivered to the College.
7. Timeframe to secure and deliver items.

Mandatory Disclosures

Tax Exempt

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect that no sales tax is included in the final submission. A project exemption certificate will be provided at the request of the vendor.

Exclusions

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

Performance and Payment Bond: In accordance with statute 60-1111 (Public Works Bond) and 16-1909 (Public-private agreement; bond requirements), Colby Community College will require the selected vendor to obtain a performance and payment bond on any project that exceeds \$100,000.

Subcontracted Work (if applicable)

If any of the scope of the project will be outsourced to a third party, the vendor's name and the work to be completed must be included in the proposal. CCC reserves the right to request a different subcontracted company.

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Statement of Disclosure

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).