



**Colby Community College (CCC) – Farm Cement Work
RFP (Submission deadline is noon on June 20, 2024)**

Overview and Background:

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility.

Project Goals:

CCC is seeking competitive, sealed bids for concrete work in pens for their Feedlot Certificate program. The concrete is needed to preserve food, minimize waste, prevent feed from spoiling or blowing away, and make the setting comparable to a feed yard setting. This work is needed for the training and curriculum that occur at the College's training facility, located at 2002 Co. Rd. 23, Colby, Kansas 67701

General Information:

CCC is requesting concrete work that meets or exceeds the following requirements:

- **Main Feed Pad:** 388 CuYd of dirt work where existing feed is stored to bring to floor level. Pour 220' of footer with 30' of 8 "x4" retaining wall to match existing loading wall. 190' of 8 "x6" retaining wall to surround and divide two storage bays for feed to be stored and protected. 388 CuYd of 8" Concrete Floor for feed to be stored on and equipment to operate. The floor will be sloped to the center and drain to the East side of the pad. *Dirt provided by CCC.*
- **20'x12' Loading Pad:** Pour an 8"-20'x12' Loading Pad at the south end of the Main Feed Pad for equipment to drive on while loading to help save feed and give an even surface for equipment to work on.
- **25'x30' Silage Pad:** 83.5 CuYd of dirt work on the North side of the existing feed area. Pour 90' of Footer with 8 "x6" retaining walls to surround and house silage. Pour 83.5 CuYds of 8" floor for feed to sit on and equipment to drive on. *Dirt to be provided by CCC.*

Any questions can be directed to Adalaide Kline, Beef Director, at (913) 909-4842 or at adalaide.kline@colbycc.edu.

The RFP will be posted on CCC's website, <https://www.colbycc.edu/vendors>, and can be downloaded from there directly as of 5:00 p.m. on June 5, 2024.

Project Timeline:

The concrete work proposed **MUST** include an ETA for completion on or before August 15, 2024. If you are not able to meet or exceed this deadline, please provide a timeline that you can accommodate. Preference may be provided to vendors who can complete the RFP in an expedited manner.

Submission of Proposals:

Respondents to this RFP must submit their sealed proposal – by hand or email – no later than 12:00 p.m. (CST) on June 20, 2024, to Sheri Knight, located in the Thomas Hall Administration Office (CCC’s Main Campus), or via email at sheri.knight@colbycc.edu.

*The Vice President of Business Affairs will open the proposals.

Anticipated Selection Schedule:

All submitted proposals will be reviewed and evaluated, and then CCC will recommend a proposal to accept to the Board of Trustees (BOT); the BOT meeting will be held on July 15, 2024. The selected vendor will be notified within 24 hours after the BOT has approved a recommendation.

Elements of Proposal:

A submission should, at a minimum, include the following elements:

1. All additional details.
2. Specific warranty details for work.
3. Document any additional charges.
4. Timeframe to complete work.

Mandatory Disclosures:

Tax Exempt:

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect that no sales tax is included in the final submission.

Exclusions:

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

Sub-Contracted Work (if applicable):

If any of the scope of the project will be outsourced to a third party, the vendor name and work to be completed must be included in the proposal. CCC reserves the right to request a different subcontracted company.

RFP Questions (if applicable):

Vendors should only direct inquiries and questions to the following individual(s) at CCC.

Adalaide Kline, Beef Program Director

Phone: (913) 909-4842

Email: adalaide.kline@colbycc.edu.

Contact for site visit:

Landon Bailey, Farm Manager

Phone: (785) 269-8634

Email: landon.bailey@colbycc.edu

Any communication received by anyone else at CCC should not be included in the proposal.

Point(s) of Contact:

Sheri Knight, sheri.knight@colbycc.edu, or contact her at (785) 460-5407.

Statement of Disclosure:

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).