July 20, 2026

Dear Members:
The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, July 20, 2026, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas.

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda
- A. Minutes of June 15, 2026
- B. Resolution #12 (as presented in the finance packet)

IV. Reports
- A. Reports from Administrators
  1. Nikol Nolan, Student Affairs
  2. Angel Morrison, Academic Affairs
  3. Justin Villmer, Business Affairs
  4. Doug Johnson, Public Information
  5. Kenny Hernandez, Athletics
  6. Seth Carter, President

V. Foundation Update

VI. Business
- A. Old Business
- B. Athletic Insurance Renewal (Action)
- C. Basketball Goals RFP (Action)
- D. Dietrick Law Services (Action)
- E. Disposition of Surplus (Action)
- F. Fair Lease Agreement (Action)
- G. Master Facilities Plan (Discussion)
- H. MOU-Board of Trustees/Faculty Alliance-Contract Correction (Action)
- I. NTC/CCC Dental Hygiene Affiliation Agreement (Action)
- J. Policy Review (Children in the Work Place, Civility, Inclement Weather, KPERS Public Employee Retirement Policy) (Action)
- K. Rodeo Stock Contractor RFP (Action)
- L. Student Handbook Review (Discussion)
- M. Resignation (Action)

VII. Reports and Comments
- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,

Seth Macon Carter
President

COLBY
COMMUNITY COLLEGE

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
July 20, 2026

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

CALL TO ORDER
The regular meeting of the Board of Trustees of Colby Community College was called to order by Chair Patrick Toth in the Thomas Hall Board Room on Monday, July 20, 2026, at 5:00 p.m.

MEMBERS PRESENT
Patrick Toth, Jessica Vaughn, Audrey Hines, Arlen Leiker, Donna Henry, and President Dr. Seth Carter.

MEMBERS ABSENT
Zack Odell.

OTHERS PRESENT
Nikol Nolan, Angel Morrison, Melissa Rickford, Kenny Hernandez, and Derek White. Doug Johnson recorded the minutes.

APPROVAL OF THE CONSENT AGENDA
Donna Henry moved to approve the consent agenda that included the June 15, 2026, meeting minutes as corrected. The motion was adopted.

REPORTS FROM ADMINISTRATORS

Nikol Nolan, Student Affairs
The Student Affairs staff were busy preparing for the fall semester. Student housing is full, and about 25 people are on the waiting list. Student Affairs was organizing to walk in the Thomas County Fair parade on July 28.

Angel Morrison, Academic Affairs
Several prerequisite courses for nursing students were full. Instructors were contacted to teach additional classes. Preparation for the Higher Learning Commission visit in September continues.

Finance and Operations
President Carter reported that the final budget had been drafted and was being reviewed. Some construction budgeted in FY26 did not occur and rolled into the new fiscal year, resulting in a higher FY27 budget. He said the College remained in a healthy fiscal position.

Doug Johnson, Public Relations
Final assets were being submitted to the publisher for the Annual Report. The final document is expected to be submitted to the Board at the September meeting.

Kenny Hernandez, Athletics
Colby placed third among Jayhawk Conference schools in overall student-athlete grade-point average and finished first in five programs. Overall, CCC had 117 student-athletes with at least a 3.5

GPA. Dr. Carter noted that Colby missed the leading conference GPA by approximately .03 while serving roughly 100 more student-athletes than the two colleges ranked ahead of it.

Seth Carter, President
Dr. Carter reported that, year to date, the College was up 1,915 hours compared to 2025, following nearly 10 percent growth in 2024. Compared with five years earlier, enrollment was approximately 3,362 credit hours higher.

FOUNDATION UPDATE
Director Melissa Rickford said about 30 volunteers and supporters attended the appreciation dinner in June. The nursing scholarship fund had grown substantially, including an increase of approximately $120,000 to one scholarship. The Foundation continues promoting nursing and allied-health scholarship opportunities, documenting scholarship legacies, supporting athletic fundraising platforms, and preparing for the audit and fall semester.

BUSINESS

Athletic Insurance Renewal
The College reviewed eight athletic-insurance options. The administrative team recommended Option 1, which totaled $76,012, approximately $808 less than the previous year. The insurance carrier is Hartford Fire Insurance Company; the claims payor is A-G Specialty Insurance, and the Program Coordinator/Broker is Dissinger Reed. The rationale for the selection is that it is the most cost-effective solution.

Jessica Vaughn moved to accept the athletics insurance renewal as presented. The motion was adopted.

Basketball Goals RFP
The College sought to replace two goals in the campus gym with equipment meeting NCAA requirements. This was the College's second solicitation for bids after no bids were received during the initial request. Continental Partition Systems submitted the only bid, totaling $30,995.

Audrey Hines moved to accept the basketball goals bid as presented. The motion carried.

Dietrick Law Services
The proposed agreement would retain the law office of John R. Dietrick, P.A., at $550 per month, including up to 3 hours of legal services. Unused time would not carry forward. The administration anticipated using the services primarily for routine policy and handbook reviews. The College currently pays $4,500 annually for legal retainers. Although the proposed agreement would increase costs, Dietrick Law Services guarantees a response within 72 hours, providing a faster response time than the College's current legal services.

Jessica Vaughn moved to accept the contract from Dietrick Law Services as presented. The motion was adopted.

Disposition of Surplus
Trustees reviewed a list of surplus nursing equipment, furnishings, textbooks, instructional materials,

and supplies from the Norton campus. Usable items no longer needed at Colby will be donated to Norton County Hospital. Outdated, damaged, or unusable materials will be recycled or discarded in accordance with College procedures.

Donna Henry moved to dispose of the items as presented, and the motion carried.

Fair Lease Agreement
Colby Community College will rent the rodeo facilities at the Thomas County Fairgrounds from July 20, 2026, through May 17, 2026. Due to the repairs and investments the College has made in the area, the Fair Board agreed to waive the rental fee.

Audrey Hines moved to approve the lease as presented, and the motion was adopted.

Master Facilities Plan
President Carter presented the updated Master Facilities Plan that reflected many recent campus improvements. He said a future update will be more comprehensive and include the College farm, sidewalks, HVAC, and other areas.

This was a discussion item.

MOU-Board of Trustees/Faculty Alliance-Contract Correction
The memorandum between the Board of Trustees and the Faculty Alliance corrects the contract dates over the winter break. Adopting the MOU prevents having to reissue approximately 44 contracts. The correction had been discussed with the Faculty Alliance president.

Donna Henry moved to approve the MOU as presented, and the motion was adopted.

NTC/CCC Dental Hygiene Affiliation Agreement
Trustees reviewed the annual dental hygiene agreement with Northcentral Technical College. Changes were primarily language revisions for accreditation and do not materially alter the agreement.

Jessica Vaughn moved to approve the agreement as presented, and the motion was adopted.

Policy Review: Children in the Workplace, Civility, Inclement Weather, KPERS Public Employee Retirement Policy
Trustees reviewed recommended changes that included:

- Children in the Workplace was revised to clarify authorization involving supervisors or leadership.
- Civility was updated to expand the definition of prohibited behavior.
- Inclement Weather was revised to provide time-and-a-half compensation for hourly employees required to work while the College is closed, including maintenance personnel.
- The KPERS policy was corrected to reflect retirement-system participation for all employees and the exception to working retirees who previously retired under KPERS.

Donna Henry moved to approve the policy updates as presented, and the motion was adopted.

Rodeo Stock Contractor RFP
The College solicited bids for a stock contractor for the annual rodeo. The RFP ran for approximately two months and received one bid. The proposal was $32,500 from Medicine River Rodeo Company.

Jessica Vaughn moved to accept the bid as presented. The motion was adopted.

Student Handbook Review
Trustees reviewed the revised handbook that included updated information from the President's Office and strengthened student-safety information, including how students can communicate with the College after hours.

This was a discussion item.

Resignations
Trustees reviewed the resignation letter of assistant softball coach Bailey Honne.

Audrey Hines moved to accept the resignation as presented. The motion was adopted.

COMMENTS FROM TRUSTEES

Trustees expressed appreciation for the work required to complete numerous projects and initiatives and thanked employees and trustees for their dedication.

ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

Signed: ____
Chairperson

Signed: ____
Secretary