COLBY
COMMUNITY COLLEGE
CHALLENGE · CREATE · CONNECT

June 15, 2026

Dear Members:
The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, June 15, 2026, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas.

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda
- A. Minutes of May 11, 2026
- B. Resolution #11 (as presented in the finance packet)

IV. Reports
- A. Reports from Administrators
  1. Nikol Nolan, Student Affairs
  2. Angel Morrison, Academic Affairs
  3. Justin Villmer, Business Affairs
  4. Doug Johnson, Public Information
  5. Kenny Hernandez, Athletics
  6. Seth Carter, President

V. Foundation Update

VI. Business
- A. Old Business
- B. Collections Report (Action)
- C. Concrete Replacement Projects RFP (Action)
- D. Dishwasher System and Kitchen Equipment RFP (Action)
- E. DOT Drug and Alcohol Testing Policy (Action)
- F. Free Speech Policy (Action)
- G. Gym Floor RFP (Action)
- H. Health Insurance Renewal (Action)
- I. Mission, Vision, Philosophy, and Purpose Review (Action, if necessary)
- J. Norton Nursing Site (Action)
- K. Policy Review (Emotional Support Animals, Ethics and Integrity, Open Records Requests)
- L. Softball Field Resurfacing RFP (Action)
- M. Resignation
- N. Executive Session (Action if Necessary)
- O. Campus Tour (Stanley Carr Agricultural Center)

VII. Reports and Comments
- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,

Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
June 15, 2026

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

CALL TO ORDER
The regular meeting of the Board of Trustees of Colby Community College was called to order by Chair Patrick Toth in the Thomas Hall Board Room on Monday, June 15, 2026, at 5:00 p.m.

MEMBERS PRESENT
Patrick Toth, Jessica Vaughn, Audrey Hines, Arlen Leiker, Zack Odell, Donna Henry, and President Dr. Seth Carter.

MEMBERS ABSENT
None.

OTHERS PRESENT
Nikol Nolan, Justin Villmer, Angel Morrison, Melissa Rickford, Kenny Hernandez, and Derek White. Doug Johnson recorded the minutes.

INTRODUCTIONS
No Introductions were made.

AGENDA AMENDMENT
Arlen Leiker made a motion to move item "VII.A Comments from Trustees" to the top of the agenda before item "III. Approval of the Consent Agenda." The motion was seconded and carried.

COMMENTS FROM TRUSTEES
Trustees shared reflections on the service of former CCC Interim President Dr. Max Heim, recognizing his leadership during a critical period in the College's history and his role in supporting the presidential transition that ultimately led to the hiring of President Seth Carter. Dr. Heim passed away on June 9, 2026.

APPROVAL OF THE CONSENT AGENDA
Donna Henry moved to approve the consent agenda that included the May 11, 2026, meeting minutes, employee contracts, and Resolution No. 11, as presented in the finance packet. The motion was seconded and carried.

REPORTS
Reports from Administrators

Nikol Nolan, Student Affairs
Residence halls were being used by students attending summer camps. Student Affairs staff are focused on preparing for the fall semester and reviewing policies to be presented to the Board at upcoming meetings.

Angel Morrison, Academic Affairs
Summer classes are underway, and plans for the Higher Learning Commission (HLC) site visit in

September are continuing. Trustees discussed graduate satisfaction survey results, noting strong student satisfaction and positive outcomes related to students achieving their educational goals.

Justin Villmer, Finance and Operations
Several projects will be happening throughout the summer, including the Student Union kitchen renovation and technology infrastructure upgrades. Vice President Villmer also reported progress on the implementation of the College's new ERP system, including data conversion and testing activities.

Doug Johnson, Public Relations
Work continues to ensure the College's website and digital content comply with updated ADA accessibility requirements.

Kenny Hernandez, Athletics
Athletics is planning to stream events in-house, utilizing students in broadcasting courses. New branding and signage are being installed, and the department is preparing for the 2026-27 athletic year.

Seth Carter, President
Colby Community College will host the Kansas Association of Community College Trustees (KACCT) meeting in December 2026. Dr. Carter also provided updates on strategic planning.

FOUNDATION UPDATE
Director Melissa Rickford said planning has started for the 2027 Benefit Auction. She also discussed recent donor and volunteer appreciation activities.

AGENDA AMENDMENT
Zack Odell made a motion to add item "Disposition of Surplus" to the agenda under "Old Business." The motion was seconded and carried.

BUSINESS

Old Business

Disposition of Surplus
Zack Odell moved, and the motion was seconded, to donate several blue flower pots to the Colby United Methodist Church. The motion was seconded and carried.

Collections
Trustees reviewed the end-of-semester request to write off account balances because the accounts are too small to send to collections or because one lacks a Social Security number. The total was $17,536. The College recommended sending a separate group of delinquent student accounts to collections that totals $97,646.

Audrey Hines moved, and the motion was seconded, to write off the account balances totaling $17,536, and send the others to collections. The motion carried.

Concrete Replacement Projects RFP
The College sought to remove and replace numerous sections of the concrete parking lot, sidewalks, curbs, and gutters throughout the campus. One bid was submitted from Weigel Concrete, LLC, for $251,495.50.

Audrey Hines moved, and the motion was seconded, to accept the bid from Weigel Concrete for $251,495.50 as presented. The motion carried.

Dishwasher System and Kitchen Equipment RFP
The College received three bids from Sunflower Restaurant Supply to replace the Student Union kitchen dishwasher system, conveyor belt, booster heater equipment, and related operational accessories as part of the kitchen renovation project. The existing system is approximately 11 years old and has reached the end of its useful service life, necessitating replacement.

Jessica Vaughn moved, and the motion was seconded, to accept the bid for the Hobart dishwasher system and related accessories in the amount of $59,655, as presented. The motion carried.

DOT Drug and Alcohol Testing Policy
Trustees reviewed the policy that brought the College into full compliance with the standards of the Department of Transportation.

Donna Henry moved to approve the policy as presented, and the motion was seconded. The motion carried.

Free Speech Policy
Trustees reviewed a policy affirming First Amendment rights on campus while establishing reasonable guidelines for expressive activities to ensure safety, protect property, and prevent disruption of College operations. The policy was developed to align with Kansas House Bill 2333 (the KIRK Act).

Audrey Hines moved to approve the policy as presented, and the motion was seconded. The motion carried.

Gym Floor RFP
The College sought bids to perform repairs and refinish the 6,600-square-foot maple gymnasium floor in accordance with industry standards and NJCAA specifications. Von Lintel Refinishing & Flooring, Inc., submitted the only bid, in the amount of $28,954.

Donna Henry moved to approve the bid for $28,954 as presented, and the motion was seconded. The motion carried, with Jessica Vaughn abstaining.

Health Insurance Renewal
The administrative team recommended continuing to use Blue Cross Blue Shield as the College's insurance provider and remaining self-funded. The annual premium increase is $102,024 despite the program performing well. After marketing the account and evaluating alternative carriers, Blue Cross Blue Shield remained the most advantageous option due to pricing and provider network availability. Administration recommended absorbing the increase to avoid raising employee

premiums. The Board discussed the funding model, including the 110% reserve level, potential credits for unused reserve funds, and the possibility of additional costs if claims exceed projections.

Jessica Vaughn made a motion that the College continue with Blue Cross Blue Shield as the health insurance provider, and the institution pay the $102,024 premium increase. The motion was seconded and carried.

Mission, Vision, Philosophy, and Purpose Review
Trustees conducted their annual review of the College's Mission, Vision, Philosophy, and Purposes. No changes were made, and no action was taken.

Norton Nursing Site
The administrative team recommended closing the Norton Nursing Site in Norton, Kansas. This recommendation is based on several factors, including the current lack of a qualified instructor, consistently low enrollment, and an ongoing operational deficit at the site.

Zack Odell moved to close the Norton nursing site, and the motion was seconded. The motion carried.

Policy Review: Emotional Support Service Animals, Ethics and Integrity, and Open Records Requests
Trustees reviewed recommended changes that included updated accommodation and documentation requirements for emotional support animals, administrative title updates to the Ethics and Integrity policy, and a revision to the Open Records Requests fee schedule, which increased the attorney review rate from $200 to $350 per hour.

Arlen Leiker moved to approve the policy updates as presented, and the motion was seconded. The motion carried.

Softball Field Resurfacing RFP
The College solicited bids to resurface and resod Carl Adams Softball Field on campus. To ensure the facility meets collegiate competition standards, the project includes laser leveling of the playing surface, including the infield dirt and designated portions of the outfield turf. Midwest Laser Leveling submitted a bid for $31,000 that met the requirements of the bid request. The cost of this project will be split between the Booster Club, Softball’s Endowment account, and the College’s general operating budget.

Zack Odell moved to accept the bid from Midwest Laser Leveling for $31,000 and funding allocations as presented, and the motion was seconded. The motion carried.

Resignations
Trustees reviewed the resignation of Assistant Athletic Director/Sports Information Director Jacob Lawson, who accepted a position at Rockhurst University.

Donna Henry moved, and the motion was seconded, to accept the resignation as presented. The motion carried.

Executive Session
At 6:10 p.m., Donna Henry made a motion to enter an executive session pursuant to the non-elected personnel exception under the Kansas Open Meetings Act, K.S.A. 75-4319(b)(1), for 10 minutes, to discuss matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed. The open meeting was to resume in the Board Room at 6:20 p.m. Those invited to remain in the executive session included the Board of Trustees and the President. The motion was seconded and carried.

The Board concluded the executive session at 6:20 p.m. and returned to an open session with no action taken.

Campus Tour of the Stanley Carr Agriculture Center
Trustees and President Carter toured the Stanley Carr Agriculture Center.

ADJOURNMENT
At 6:47 p.m., the meeting was adjourned.

Signed: ____
Chairperson

Signed: ____
Secretary

Approved as corrected by the Board of Trustees on July 20, 2026.