

May 19, 2025

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, May 19, 2025, at 5:00 p.m.** in the Board Room of Thomas Hall, of Colby Community College, Colby, Kansas; to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), Meeting ID: 750 700 7180

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of April 21, 2025
- B. Resolution #10 (as presented in the finance packet)

IV. Reports

- A. Student Report
- B. Program Overview-Faculty
- C. Reports from Administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Angel Morrison, Academic Affairs
 - 3. Justin Villmer, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Kenny Hernandez, Athletics
 - 6. Seth Carter, President

V. Foundation Update

VI. Business

- A. Old Business
- B. Datacenter In-Row Rack Cooling Unit (HVAC) RFP (Action)
- C. Disposition of Surplus (Action)
- D. Negotiations Ratification (Action)
- E. Patterson Dental Contract (Action)
- F. Pool (Action)
- G. Room and Board (Action)
- H. Tuition and Fees (Action)
- I. Western Kansas Consortium MOA (Action)
- J. Resignations (Action)

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,



Seth Macon Carter
President



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
May 19, 2025

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in the Thomas Hall Board Room on Monday, May 19, 2025, at 5:00 p.m.

MEMBERS PRESENT

Patrick Toth, Arlen Leiker, Donna Henry, Audrey Hines, Jessica Vaughn, Zack Odell, and President Dr. Seth Carter.

MEMBERS ABSENT

None.

OTHERS PRESENT

Nikol Nolan, Executive Vice President; Angel Morrison, Vice President of Academic Affairs; Kenny Hernandez, Athletic Director; Melissa Rickford, Institutional Advancement Director; and Mark Carlton, Humanities Instructor. Todd Ohlrogge, IT Director, joined via Zoom. Doug Johnson recorded the minutes.

II. INTRODUCTIONS

Trustees introduced themselves to Mr. Carlton.

III. APPROVAL OF THE CONSENT AGENDA

Audrey Hines moved to approve the consent agenda that included the April 21, 2025, meeting minutes, employee contracts, and Resolution No. 10, as presented in the finance packet. Donna Henry seconded the motion, and the vote passed unanimously.

IV. REPORTS

A. Student Report

The scheduled student was unable to attend.

B. Program Overview

VP Morrison introduced humanities instructor Mark Carlton. Some of the courses he teaches include Intro Ethics, World Religions, and Philosophy of Thought and Logic. He has recently been a division chair and has taught at CCC for 14 years. Additionally, he is one of the CCC counselors for students and staff.

C. Reports from Administrators

1. Nikol Nolan, Student Affairs

Executive Vice President Nolan said her division is planning for the next academic year and closing out the 2025-24 academic year. She said her division is working on handbooks and finalizing PEP benchmarks for the Second Chance Pell that need to be

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 19, 2025

completed by June 30.

2. Academic Affairs, Angel Morrison

Vice President Morrison said faculty are closing out the 2024-25 year with final grades and assessment. The division is working on filling some of the open adjunct positions.

3. Justin Villmer, Business Affairs

President Carter reported on behalf of Vice President Villmer. Business Affairs is working on the public budget documents. The internal budget is completed. The budget certification form has been submitted to the State.

4. Doug Johnson, Public Relations

Dr. Carter was scheduled to do an interview with KSN TV that will air in June.

5. Kenny Hernandez, Athletics

Mr. Hernandez said that seven softball players were named All-KJCCC honorable mention. Ryan Carter was named the Jayhawk West Baseball Coach of the Year for the third time. Isaiah Padilla was voted the KJCCC MVP, and Turner Zdunich was the conference Freshman of the Year. Four track and field students earned All-Americans. Jacob Lawson has been hired as the assistant athletic director/sports information director and will begin on June 2.

6. Seth Carter, President

Dr. Carter was finalizing some reports for the Board of Regents. His term was ending as chair of the Technical Education Authority.

V. FOUNDATION UPDATE

Melissa Rickford reported that most of the scholarships have been awarded. She noted that the awarding budget has increased by about 25% over what was awarded in 2023-24. The Foundation's virtual audit will be in August.

VI. BUSINESS

A. Old Business

No old business was brought before the Board.

B. Datacenter In-Row Rack Cooling Unit (HVAC) RFP

Colby Community College issued an RFP to address the datacenter in-row rack cooling. The area is currently underpowered, and the College's servers run the risk of overheating. Two bids were submitted, one from C&B Heating for \$18,430 and one from Glassman Corporation for \$38,172,30. The IT team recommended the bid from Glassman Corp.

Although this bid is more expensive, it also supplies the datacenter with substantially more cooling power. Currently, the datacenter's heat load is 52,726 BTU/hour.

Glassman's bid was for a total cooling capacity of 72,000 BTU/hour, which exceeds the data center's needs but allows room for future growth. CB Heating and Cooling's

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 19, 2025

bid proposed 48,000 BTU/hour, which is undersized for the datacenter's needs and would not allow for future growth. Additionally, these air conditioners recess into the ceiling and do not protrude out, unlike the ones proposed by CB Heating. The Technology Grant would fund the project.

Jessica Vaughn moved to approve the bid from Glassman as presented, which Arlen Leiker seconded. The vote carried unanimously.

C. Disposition of Surplus

Trustees reviewed a list of items to be sent to the landfill that included a therapy laser from the veterinary nursing department and a mini-fridge from the biology department. The beef program sold Cow #2 to the Oakley Sale Barn.

Donna Henry made a motion to dispose of the items as presented, and Zack Odell seconded it. The motion passed unanimously.

D. Negotiations Ratification

The items detailed in the board packet were voted and ratified by the Faculty Alliance. The base salary schedule will increase by \$1,150, plus a step adjustment of \$350 for a bachelor's degree, \$550 for a master's degree, and \$750 for a doctorate. The average faculty increase was \$1,695, so every staff member qualifies for a \$1,695 increase.

The total budgeted salary increase is \$204,298, and with fringe benefits, the budget increase is \$288,060.18.

Audrey Hines moved to approve the faculty Master Agreement as presented, and she was seconded by Zack Odell. The motion carried unanimously.

E. Patterson Dental Contract

Trustees reviewed an updated contract with Patterson Dental for the Dental Hygiene program. CCC's partner, Northcentral Technical College, is moving towards this platform, and as a result, the College will need to make the switch. This will replace a similar product already used by the College. The cost of the Patterson Dental contract is \$12,895. Student Success monies will fund the project.

Donna Henry moved to accept the contract as presented. Arlen Leiker seconded the motion, which carried unanimously.

F. Pool

The administrative team requested to formally close the College swimming pool. President Carter presented an itemized list of project expenses that would need to be completed for the pool to be operational. The total to renovate the pool and operate it for one year is \$1,459,000.

Arlen Leiker made a motion to permanently close the swimming pool, which Zack

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 19, 2025

Odell seconded. The vote passed unanimously.

G. Room and Board

The Administration at Colby Community College recommended a 3.2% increase to housing (room only) for the 2025-2026 academic year. The addition of women's wrestling will increase the number of residents, resulting in full dorms. Once approved, the 2025-26 housing rates will be posted on the College's [website](#).

Donna Henry made a motion to approve the 2025-26 room and board rates as presented, and Arlen Leiker seconded. The vote carried unanimously.

H. Tuition and Fees

The College requested to increase the student fees, scholarship portion by \$4 per credit hour (CPI Increase). The request was made to ensure the College has adequate revenue to remain compliant with Statute 72-203, Scholarships; limitations on use of public funds. The 2025-26 tuition and fees will be posted on the College's [website](#).

Jessica Vaughn moved to approve the 2025-26 tuition and fees as presented. Zack Odell seconded the motion, which passed unanimously.

I. Western Kansas Consortium MOA

The Board reviewed an agreement between Colby Community College, Dodge City Community College, Garden City Community College, and Seward County Community College whereby the institutions agree to partner where applicable and feasible. The agreement has no requirements. Each college will evaluate opportunities for partnership in sharing faculty, institutional resources, purchasing power, equipment, and programs, as well as any other mutually advantageous opportunities.

Audrey Hines made a motion to accept the Western Kansas Consortium MOA as presented, which Arlen Leiker seconded. The vote passed unanimously.

J. Resignations

Trustees reviewed resignation letters from Head Track and Field Coach Clinton Fletcher and Nighttime Custodian Mrs. Jodi Haling. Each will pursue other career opportunities.

Zack Odell moved to accept the resignations as presented. Arlen Leiker seconded the motion, which carried unanimously.

K. Executive Session

At 6:09 p.m., Jessica Vaughn made a motion to enter into a 21-minute executive session with the Trustees and President Carter to discuss non-elected personnel. The motion was seconded by Arlen Leiker and passed unanimously.

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 19, 2025

At 6:30 p.m., Trustees returned to an open session and took a five-minute break. At 6:35 p.m., Zack Odell made a motion to enter into a five-minute executive session with Trustees and President Carter to discuss non-elected personnel. Donna Henry seconded him, and it passed unanimously.

At 6:40 p.m., Trustees returned to open session with no action.

VII. REPORTS AND COMMENTS

Comments from Trustees:

None.

VIII. ADJOURNMENT

At 6:40 p.m., the meeting was adjourned.

Signed: _____
Chairperson

Signed: _____
Secretary