

January 20, 2025

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, January 20, 2025, at 5:00 p.m.** in the Board Room of Thomas Hall, of Colby Community College, Colby, Kansas; to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), *Meeting ID: 750 700 7180*

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of December 16, 2024
- B. Resolution #6 (as presented in the finance packet)

IV. Reports

- A. Reports from administrators
 1. Nikol Nolan, Student Affairs
 2. Angel Morrison, Academic Affairs
 3. Sheri Knight, Business Affairs
 4. Doug Johnson, Public Information
 5. Kenny Hernandez, Athletics
 6. Seth Carter, President

V. Foundation Update

VI. Business

- A. Old Business
- B. Academic Calendar (Action)
- C. Cheyenne Regional Medical Center PTA Clinical Agreement (Action)
- D. Election of Officers (Action)
- E. L and C Home Health PTA Clinical Agreement (Action)
- F. Policies Reviewed (*Authorized Signers, College Ownership and Use, College Seal, and Competing Business Interests*)-(Action)
- G. Tractor Lease (Action)

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,



Seth Macon Carter
President



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
January 20, 2025

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, January 20, 2025, at 5:00 p.m.

MEMBERS PRESENT

Patrick Toth, Jessica Vaughn, Arlen Leiker, Zack Odell, Donna Henry, and President Dr. Seth Carter.

MEMBERS ABSENT

Audrey Hines.

OTHERS PRESENT

Nikol Nolan, Executive Vice President; Angel Morrison, Vice President of Academic Affairs; Kenny Hernandez, Athletic Director; and Melissa Rickford, Institutional Advancement Director. Joining via Zoom were Jessica Vaughn, Trustee; Dr. Seth Carter, President; Kathy Satomi, Business Instructor; and Derek White, Northwest Kansas Radio. Doug Johnson recorded the minutes.

II. INTRODUCTIONS

Administrators and board members introduced themselves to Derek White, Northwest Kansas Radio, and Kathy Satomi, who attended the meeting via Zoom.

III. APPROVAL OF THE CONSENT AGENDA

Arlen Leiker moved to approve the consent agenda that included the December 16, 2024, meeting minutes, employee contracts, and Resolution No. 6, as presented in the finance packet. The motion was seconded by Donna Henry and passed via roll call, 5-0.

IV. REPORTS FROM ADMINISTRATORS

1. Nikol Nolan, Student Affairs

Executive Vice President Nolan reported that the fall semester finished strong. Dr. Carter was visiting with K-12 administrators in the 14-county service area and delivering T-shirts promoting the Colby Commitment Scholarship to area high school students.

2. Academic Affairs, Angel Morrison

Vice President Morrison said spring semester classes began on Jan. 13. The final student in the 2024 physical therapist assistant class passed the licensure exam, resulting in a 100% pass rate for the cohort. The ag division is hosting the second annual career fair on March 5. The College was hosting a celebration of life for criminal justice and social sciences instructor Dr. Michael Thompson on Jan. 25 in the Bedker

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Memorial Complex.

3. Sheri Knight, Business Affairs

President Carter reported for Vice President Knight. He shared that her last day will be Jan. 23. Justin Villmer will begin in the vice president role the first week of February.

4. Doug Johnson, Public Relations

The College was considering logistics for streaming Dr. Thompson's memorial and would post a link as soon as possible.

5. Kenny Hernandez, Athletics

Mr. Hernandez reported that the indoor track and field team began their season. Anita Afrifa set a school record in the 60m and 200m run, and three runners have already qualified for the national meet in March. Ag student recognition will be at halftime on Jan. 29. Sophomore recognition for the wrestling team is scheduled for Jan. 30 during the final home match of the season. Recognition for the volleyball team's third-place national finish is scheduled for Feb. 12 at halftime of the men's basketball game. Michael Ruiz, the new women's wrestling coach, will be in Colby on Feb. 1.

6. Seth Carter, President

Dr. Carter has several meetings with legislators in Topeka during the week of Jan 20. He and Board Member Leiker are also meeting with legislators other than Colby's regional representatives.

V. FOUNDATION UPDATE

Melissa Rickford said end-of-year contribution receipts have been mailed. Solicitation letters have been mailed to businesses for the annual scholarship auction in March. Auction items will be available for viewing before the event. PTA scholarships have been awarded. Overall, scholarship applications are up by about 10% year-to-date. New scholarships include the Flipse Family Memorial Scholarship for a re-entry student and the unrestricted Maxine Nickelson Memorial Scholarship, which can be awarded to 17 students each year.

VI. BUSINESS

A. Old Business

No old business was brought before the Board.

B. Academic Calendar

President Carter presented the 2025-26 academic calendar that produced by the Registrar's Office.

Donna Henry moved to accept the calendar as presented and was seconded by Arlen Leiker. It passed by roll call vote, 5-0.

C. Cheyenne Regional Medical Center PTA Clinical Agreement

Trustees reviewed an agreement between the College's PTA program and Cheyenne (Wyoming) Regional Medical Center. The agreement does not follow the institution's standard template and was reviewed by the College's attorney before

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being presented to the Board.

Zack Odell made a motion to approve the agreement as presented, which Arlen Leiker seconded. The motion carried by roll call, 5-0.

D. Election of Officers

Dr. Carter proposed the following slate of officers for 2025:

Secretary, Mr. Seth Carter
KACCT Representative, Mr. Arlen Leiker
Endowment Representative, Mrs. Donna Henry
Treasurer, Mrs. Audrey Hines
Vice-Chair, Mrs. Jessica Vaughn
Board Chair, Mr. Patrick Toth

Individuals who serve in the role of treasurer, vice-chair, chair, and will be authorized signers. President Carter, Executive Vice President Nolan, and Vice President Morrison will be authorized signers for CCC.

Jessica Vaughn moved to approve the 2025-26 slate of officers as presented and was seconded by Zack Odell. The motion passed via roll call, 5-0.

E. L and C Home Health PTA Clinical Agreement

Trustees reviewed a current agreement between the College's PTA program and L and C Home Health. No changes were made, but the agreement was presented for review.

Zack Odell moved to approve the policy as presented, and Arlen Leiker seconded the motion. The motion carried by roll call, 5-0.

F. Policy Review: Authorized Signers, College Ownership and Use, College Seal, and Competing Business Interests

No updates were made to any of the Authorized Signers, College Ownership and Use, College Seal, and Competing Business Interests policies. The policies were recommended for review due to either a lack of a recorded adoption date or an extended period since their last review.

Arlen Leiker made a motion to accept all of the policy reviews as presented. Donna Henry seconded the motion, which passed via roll call, 5-0.

G. Tractor Lease

Trustees reviewed a tractor lease agreement from Colby Ag Center. The tractor costs approximately \$260,000, but the College can lease it for \$5,000 for 250 hours, which is 1.9% of the purchase price. This lease rate has increased by \$10 per hour compared to previous contracts.

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Zack Odell moved to accept the tractor lease agreement with Colby Ag Center as presented. Jessica Vaughn seconded the motion, and it carried by roll call, 5-0.

VII. REPORTS AND COMMENTS

Comments from Trustees:

Jessica Vaughn thanked everyone for their work; she appreciated that 261 students live in the dorms and is encouraged by the two new endowed scholarships. Zack Odell wished everyone well during the spring semester. Arlen Leiker said the community college sector faces challenges at the state level, but he is optimistic that the issues will be resolved. Patrick Toth said he liked that CCC sociology students had the experience of visiting the Norton Correctional Facility; he wished Vice President Knight well in her new endeavors and thanked Executive Vice President Nolan for organizing students to help Pioneer Memorial Library package up books during their remodeling project. Donna Henry thanked Arlen Leiker and Dr. Carter for the time put into lobbying for the community college sector.

VIII. ADJOURNMENT

At 5:30 p.m., the meeting was adjourned.

Signed: _____
Chairperson

Signed: _____
Secretary