



# Syllabus

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**Course Number/Title:** CJ 110/Introduction to Criminal Justice

**Department:** Social Sciences

**Required Texts:** *Criminal Justice 2012*

by James Fagin ISBN-0-13-281835-3

**Instructor:** Dr. Linda Davis-Stephens, BA, MA, JD

**Office Hours:** M-F 9am & M-R @ 2 p.m. BMC 701

**Email:** [linda.davis-stephens@colbycc.edu](mailto:linda.davis-stephens@colbycc.edu)

**Required:** <https://app.onelogin.com/client/apps>

<http://colbycriminaljustice.wikidot.com/criminal-justice>

<http://colbycriminaljusticeportfolios.wikidot.com>

**Year:** Fall 2012

**Credit Hours:** 3

**Days/Time:** MW 9:25-10:40 am

8/22/12 to 12/13/12

**Room #:** BMC 712

**Phone #:** (785) 460-5528

**Prerequisite:** None

**Course Placement:** None

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## RATIONALE

This course transfers to the four-year university as an elective credit and fulfills the Requirements of the Transfer and Articulation agreement between the Kansas Regents Universities and Kansas Community Colleges.

There is a growing realization in contemporary society of the need to balance the respect accorded the rights of the individual with the interests of society. While the personal freedoms guaranteed by the Constitution must be closely guarded, so too the urgent social needs of local communities for controlling unacceptable behavior and protecting law-abiding citizens from harm must be recognized.

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## COURSE DESCRIPTION

This course is an introduction to the various components of the criminal justice system including police, corrections, courts and juvenile justice. The course will illustrate how these interrelated components result in the administration of justice in a constitutionally based society. Current problems faced by the criminal justice process and the future challenges will be discussed.

## COURSE OUTLINE

- What is crime?—General Concepts/Overview of the System
  - Crime Stories/Net News
  - CJA
  - Field trips
- Aug Crime: Why and How Much
  - Criminal Law: Control Versus Liberty
  - Roles and Functions of the Police
- Sept Service Learning Our Legal Heritage
  - Wikidot posts
- Oct/Nov Midterm Exam Chapter Tests 1-5/Narrative--Digital Story
  - Police Officers and the Law
  - Courtroom Participants and the Trial

Sentencing  
Jails and Prisons  
Probation and Parole  
Corrections in the Community  
The Juvenile Justice System  
Homeland Security

**Chapter Tests 6-13**

Dec

Review

Project Presentations <http://colbycriminaljustice.wikidot.com/criminal-justice>  
<http://colbycriminaljusticeportfolios.wikidot.com/start:home>

**Final Exam 12/13/12 @ 8:00-10:00am****List of Due Dates online in eCourses <https://app.onelogin.com> CJ110 "Course Checklist"****COURSE LEARNING OBJECTIVES**

Upon completion of this course the students should be able to:

- Define and use criminal justice terminology.
- Read for what is explicitly stated by paraphrasing and essay response to examinations.
- Design and present a topical, oral presentation of group or individual effort using Web 2.0 tools.\*
- Identify major categories of crime.
- Identify various components of the criminal justice system.\*
- Recognize the history and structure of law enforcement, the judicial system, correctional institutions and juvenile justice system.
- Describe methods of collecting data on crime.
- Identify laws, procedures, and policies involved in processing an offender through the criminal justice system.
- Distinguish the types of law and processes of justice in a constitutionally based society.
- Reflect on the various avenues available in criminal justice career choices.
- Consider the future of the discipline from topics of study.\*

The instructor will convey to each student an understanding of:

- Contemporary criminal justice topics and perspectives.
- Relevance of subject of study.
- Interrelationships between subject of study and other disciplines.

\*Course Learning Objectives Assessed: Statements that indicate what students are expected to know or to have learned upon completion of a course or a lesson.

**COURSE COMPETENCIES**

Overall course goals are that each student be able to:

- perform course learning activities with reliability and honesty.
- learn how to think and analyze critically and academically.
- develop and participate in a team structure.
- create and promote a unified classroom.
- demonstrate effective oral and written communication skills.
- practice a higher level of critical and creative thinking processes.

## COURSE LEARNING OUTCOMES

- a. Cognitive Outcomes: This course will develop the student's general intellectual abilities, curiosity, powers of critical analysis, aesthetic appreciation, and creativity. The student will have the capacity to analyze and interpret the dynamics of various events, ethical processes, and their significance, demonstrated by student's ability to read and think critically, to write effectively and express himself or herself.
- b. Affective Outcomes: Upon completion of the course the student will have an understanding of personal management and skills necessary for academic and job success; to include how the college and workplace affects them and how they can affect it. The student will also appreciate social affiliation, group dynamics and strategy; and better understand the academic process.

## METHOD OF INSTRUCTION

Texts, media, lectures, guest speakers, and group discussions will be used to introduce students to course content. The basis of instruction is student discovery and instructor guidance. The instructor uses a perspectivist approach. Instruction includes the Socratic Method and Intuitive Learning Techniques, as well as lecture/discussion format. Learning activities to encourage student performance may include active learning, teamwork, and critical thinking exercises.

Course work is designed to allow students to apply what they are learning directly to authentic situations related to the course outline. The instructor facilitates the integration of classroom learning within the context of the world beyond the academic setting.

## METHOD OF EVALUATION

A student's total points will be divided by the total points possible to get a percentage. That percentage will then be rated by the following scale:

A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=0-59%

Attendance/Participation		Performance/Application/Reflection	Outcome
50% of Grade		50% of Grade	100%
Quizzes, Tests, Practice Activities		30% Exams 20% Projects Presentations	Semester Grade

Final examination over the final unit of study will be according to the finals schedule, unless otherwise notified. Final Exam will only be administered once.

## COURSE REQUIREMENTS

Required computer access to Internet <https://app.onelogin.com/client/apps> , <http://colbycriminaljusticeportfolios.wikidot.com/start:home> and posting on <http://colbycriminaljustice.wikidot.com/> Students will read the entire syllabus and inquire about any further information necessary. The level of competency each student should demonstrate for successful completion of the course is at least the 70 percentile level for a C average. Students will show due diligence and self-discipline in study habits. Each student is responsible for reading, taking class notes, and doing assignments. Students will turn in assignments when due and arrive on time for each scheduled class. Students will observe and pay attention to the focus of each instructional activity whether it is lecture, video, or group discussion, etc.

The asynchronous online format allows self-motivated, task-driven students the flexibility to complete undergraduate level coursework. Because this course relies heavily on regular interaction with others, students must have access to a working computer with Internet access throughout the course.

Additionally, we will be using a variety of technology tools for this course, as working comfortably in a Web 2.0 environment is a major component of life today.

**Introduce Ourselves Assignment:** Post a short bio about yourself and reply in the Introduction Thread.

**Create a digital story using iMovie, Moviemaker, or other movie editor.** Add your voice over— narrative, images, and music. Post to the course Module Threaded Discussion and the class wikidot site as assigned in class.

- **SERVICE-LEARNING COMPONENT**

Any student may arrange with the course instructor and community agency an approved Service-Learning Presentation. Each participating student who chooses this option will plan with the instructor 15 hours of volunteer service-learning and orally report the results as the course presentation.

**Classroom Climate** - It is likely you will hear class members express ideas or opinions very different from your own. You can listen to opposing viewpoints and respect the rights of others to hold differing perspectives without compromising your own beliefs or values. Be polite. Constructive feedback is a balance of honesty, respect, and sensitivity. Provide your classmates with specific and useful comments in a helpful and supportive manner. You will find yourself receiving constructive feedback as well as giving it. Do not overreact to suggestions for improvement. No presentation is perfect and no critique is all knowing. We are all learning as we engage in this experience.

## **ASSIGNMENT POLICY**

Students are responsible for quality and timeliness. Late work may not receive full credit. Please indicate your name and identify the lesson at the top of the assignment. Prior arrangements are preferable when missing coursework is unavoidable. Make-up work must be arranged with the instructor within one week of missed work. If make-ups are approved they will be given when designated by the instructor. Missed make-up work may result in a failed score for that class work. Make-up examinations, when approved, are to be administered according to instructor discretion. Missed make-up examinations may result in a failed grade for that examination.

## **TEST POLICY**

Quizzes, tests, and examinations will be designated in class as open/closed file, notes, or textbook. Extensions for online testing must be instructor approved.

## **ATTENDANCE POLICY**

Attendance is recorded by assignments, quizzes, tests, and examinations. Failure for non-attendance forms will be used according to school policy. Official withdrawal forms should be submitted by the student to obtain refund and change enrollment status according to official deadlines.

## **SCHOOL ACTIVITY ABSENCE**

If you are absent due to a school activity such as field trips, athletic events involving players, etc., you are required to have permission by the appropriate coach or other instructor. **You must make arrangements to make up class work before** you leave for that activity, or class work will not receive full credit.

## **PERSONAL ABSENCE**

In the case of a personal absence--one that cannot be avoided, class work must be made up before the absence, or by arrangement with the instructor. It is your responsibility to call the instructor's office and communicate about your absence and class work--(785) 460-5528.

**GUEST SPEAKER POLICY**

On the occasion when a speaker has been invited to class students will show attention, ask relevant questions, and honor our guest with utmost respect.

**FIELD TRIP POLICY**

Each student joining a class field trip must turn in appropriate forms before the trip begins. Forms requiring a notarized signature may be completed with the Notary Public in the Administration Office of Colby Community College or other Notary Public.

**Academic Integrity Policy**

Colby Community College defines academic integrity as learning that leads to the development of knowledge and/or skills without any form of cheating or plagiarism. This learning requires respect for Colby's institutional values of quality, service and integrity. All Colby Community College students, faculty, staff, and administrators are responsible for upholding academic integrity.

**Cheating** is giving, receiving, or using unauthorized help on individual and group academic exercises such as papers, quizzes, tests, and presentations through any delivery system in any learning environment. This includes impersonating another student, sharing content without authorization, fabricating data, and altering academic documents, including records, with or without the use of personal and college electronic devices.

**Plagiarism** is representing or turning in someone else's work without proper citation of the source. This includes unacknowledged paraphrase, quotation, or complete use of someone else's work in any form. It also includes citing work that is not used and taking credit for a group project without contributing to it. The following procedure will be used for students who violate the policy:

- First Offense – Student will receive a zero for the assignment and the student will be reported to the Dean of Academic Affairs.
- Second Offense – The student will be reported to the Dean of Academic Affairs and removed from the class.
- Third Offense – The student will be reported to the Dean of Academic Affairs and dismissed from the college.

Any questions about this policy may be referred to the Dean of Academic Affairs.

**CITIZENSHIP**

The nature of the class is intended to elicit spirited debate and discussion. You are to operate under the assumption that everyone is acting in good faith as to honestly held beliefs. Those beliefs will be respected; discussions will be issue oriented only and not personal. There will be no personal attacks, name calling, questioning of patriotism or the like. One goal of this course is that you learn how to think and analyze critically and academically. You will govern your behavior accordingly.

**ASSESSMENT STATEMENT**

Colby Community College assesses student learning at several levels: general education, program, and classroom. The goal of these assessment activities is to improve student learning. As a student in this course, you will participate in various assessment activities. An example of your work, a paper, some test questions, a presentation, or other work may be selected for assessment. This process will not affect your grade, will not require you do additional work and your evaluation will be confidentially handled. Results of these activities will be used to improve teaching and learning at Colby Community College.

**SYLLABUS INFORMATION DISCLAIMER**

The course instructor reserves the right to change any information contained in this document, when necessary, with adequate notice given to the student. Notice shall be given in the classroom during class. No other notice is required. It is the students' responsibility to keep up with any changes, modifications, adjustments or amendments that are made to this document.

The student must discuss with the instructor any course related assignment, learning activity, or other part of the course that a student finds objectionable to his/her moral integrity or otherwise considers offensive content. Thereupon, with respectful dialogue, the instructor and student can find an alternative together for quality education.

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**

According to the Americans with Disabilities Act, it is the responsibility of each student with a disability to notify the college of his/her disability and to request accommodation. If a member of the class has a documented learning disability or physical disability and needs special accommodation, he/she should contact CCC Student Support Services or the CCC Vice President of Student Services.

**EQUIPMENT**

Students should request assistance if needed from the instructor or library staff of H.F. Davis Library to check out videos and use equipment. Student must have access to a computer equipped with Microsoft Office (Word), Internet access and a web browser, and a CCC e-mail address. Except to accommodate special needs, audio/visual recording of my lectures or class discussion is not allowed.

**BIBLIOGRAPHY**

*Black's Law Dictionary*  
*Kansas Statutes Annotated*

**RECOMMENDED RESOURCES**

Online Databases, and Search Engines

<http://thecollaboratory.wikidot.com/faculty:davis-stephens>

Preparatory education: Wichita State University, (Master of Arts/Anthropology), Wichita State University, (Bachelor of Anthropology/Spanish, Magna Cum Laude with Honors), Wichita State University, (Degree Candidate/Elementary & Secondary Education); Legal education: Washburn University (Juris Doctor). Certificate: Visiting Scholar Certificate, Kansas State Board of Education.

Community Activities: National Park Service, Kansas State Historical Society, Prairie Museum of Art and History, Thomas County Historical Society, Jennings Heritage Associates, Oral Interviews, Kansas Folklore Society, Service Learning Archival Materials, Kansas Anthropological Association, High Plains Chapter, Special Collections Library.

Fieldwork: Spanish Interviews, Norton Correctional Facility, Restoration/Preservation Projects, Central High Plains, Action Anthropology/Archeology, Western Plains Region.

Selected Works in Media and Print: include Linda Davis-Stephens' Collection, Prairie Museum of Art and History; Summary, Nomination and Comprehensive Survey Reports, National Park Service, Cheyenne Action Archeology Tenth Millennium Series, Local History and Culture Documentaries, Theses, Sustainable Agriculture Policy, Central Plains Region, Mock Farm Mediation.

Positions held: President Hispanic American Law Student Association, Principal, West Plains Academy, and Attorney with emphasis in Criminal/Environmental Law, Conflict Resolution, and International Law.

Classes taught: Forensic Anthropology, Criminal Justice Forum, Juvenile Justice, Homeland Security, Loss Prevention and Private Security, Judicial Functions, Corrections, Criminal Procedure, Introduction to Criminal Justice, Criminology, Great Plains Experience, World Regional Geography, American Frontier Literature, Spanish, Government, World Religions, Anthropology, Women's Studies, Native American Cultures, Friends University—Conflict Resolution, Business Ethics, Organizational Behavior, Organizational Management & Leadership.

*Revision Acc: Aug '12*