

Colby Community College

Housing Contract

Name: _____ Address: _____

City: _____ State: ____ Zip Code _____ Country: _____ Male/ Female

Semester: Fall Spring 20 ____

Living Center Policy Statement

Colby Community College, Colby, Kansas, herein called "College" hereby agrees to provide the "Student," defined as any person enrolled full-time at Colby Community College, a College Living Center space and free resident parking permit for the **full academic year (August – May)**. In consideration for this agreement, the student promises to pay the College the appropriate cost and further agrees to the policies and procedures set out in the Residence Life Handbook, Student Handbook, and all other published College guidelines. For more information on housing costs please visit <http://www.colbycc.edu/students/student-life/housing/index>

Length of Contract

The contract is for the **full academic year (August – May)**. The residence halls will be closed for the semester break and other holidays as published in the College calendar. Arrangements can be made for occupancy during breaks with the Residence Life Director. At the end of the contract term, students must vacate the residence hall 24 hours after their last exam of the semester.

Cancellation of Contract

Cancellation of the contract must be in writing to the Residence Life Director. Students cancelling BEFORE JULY 1 will receive a full refund of the housing deposit. Students cancelling ON or AFTER JULY 1 will forfeit the housing deposit. Pending financial aid or use of the FACTS payment plan, full payment of the housing contract amount is due on the FIRST DAY OF CLASSES.

Vaccination/Immunization

All Students are required by Kansas law to complete a Tuberculosis Screening Questionnaire at <http://www.colbycc.edu/Assets/Documents/Students/TB-Screening-Questionnaire.pdf> or a TB skin test at your local health department prior to moving into the resident halls. This document or test results must be turned into the Student Health Nurse. If you have any questions regarding immunizations, please contact the Student Health Nurse.

Meal Plan

All residents must participate in a meal plan. For more information on food service please visit <http://www.colbycc.edu/student-life/food-service/index.html>

Housing deposit

\$175 is required to secure a room
\$25 of which is a non-refundable application fee
\$50 of which is a non-refundable maintenance fee

\$100 may be refunded upon proper checkout barring damages to your room or common areas
**Failure to check out properly forfeits your deposit

IMPORTANT: Please read this contract in its entirety. Your signature indicates that you understand and agree to these terms.

Student Signature

Date

Parent or Guardian Signature
(if student is under 19 yrs. Old)

Date

