



Challenge. Create. Connect.

May 18, 2020

Dear Member:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, May 18, 2020, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180?pwd=eCtaK0FiZ0pUVzNLYzFENFBTZldTUT09>
Password: 102115CSC or call in utilizing this number: +1 312 626 6799 US (Chicago), *Meeting ID:* 750 700 7180
Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of April 20, 2020
- B. Agreements and Contracts
- C. Resolution #10 (as presented in the finance packet)

IV. Reports

- A. Reports from administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Brad Bennett, Academic Affairs
 - 3. Carolyn Kasdorf, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Mike Saddler, Athletics
 - 6. Seth Carter, President

V. Foundation Update

VI. Business

- A. Old Business
 - a. Physical Tuition Rates (Action)
 - b. Room and Board Rates (Action)
- B. Rodeo Program (Action)
- C. Skid Steer Lease (Action)
- D. Tractor Lease (Action)
- E. Resignations

VII. Reports and Comments

- A. Comments from Trustees
- B. Other Items

VIII. Adjournment

Sincerely,

A handwritten signature in blue ink that reads "Seth Macon Carter".

Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

I. CALL TO ORDER:

The Regular board meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held electronically via Zoom video conference in Thomas Hall on Monday, May 18, at 5:00 p.m.

MEMBERS PRESENT:

Kenton Krehbiel, Audrey Hines, and Dr. Seth Carter. Arlen Leiker, Quintin Flanagin, Patrick Toth and Jessica Vaughn joined via zoom.

MEMBERS ABSENT: None

OTHERS PRESENT:

None. (See Introductions).

CALL MEETING TO ORDER

Dr. Seth Carter shared that the board meeting needed to follow K.A.R. 16-20-1 to stay in compliance with the Kansas Open Meetings Act during an emergency. This requires that anyone who speaks during the meeting needs to introduce themselves first. A roll-call will be taken on action items for voting on each agenda item.

II. INTRODUCTIONS:

Angel Morrison, Sr. Director of I.T.; Doug Johnson, Public Relations Director; Brad Bennett, Executive Vice President; Monique Eaton, Director of Student Health; Mike Saddler, Athletic Director; Nikol Nolan, Dean of Student Affairs; Carolyn Kasdorf, Vice President of Business Affairs and C.F.O.; and Jennifer Schoenfeld, Director of Endowment. Chriss Ellison recorded the minutes.

III. APPROVAL OF THE CONSENT AGENDA:

A motion to approve the consent agenda was made by Audrey Hines and was seconded by Jessica Vaughn. The motion passed 6-0.

IV. BUSINESS

A. OLD BUSINESS:

- a. Physical Tuition Rates (Action): Kenton Krehbiel moved to accept the physical tuition rate of \$123.75 as presented. Arlen Leiker seconded the motion and it passed 6-0.
- b. Room and board rates (Action): Kenton Krehbiel moved to accept the 3.2% increase in room and board rates as presented. Arlen Leiker seconded the motion and it passed 6-0.

B. RODEO PROGRAM (ACTION):

The administrative team made the recommendation to suspend the rodeo program for the academic year 2020-2021. During this time, the College will continue to honor all scholarships related to the program; however, there will not be a coach and students will compete independently under the contract of the College. The College will not provide an area for students to board their animals, nor will there be sanctioned practices. The institution will lease the fairgrounds for five days if the annual rodeo is held. Audrey Hines moved to suspend the rodeo program for one year. Kenton Krehbiel seconded the motion which passed 5-1, with Board Chair Flanagin casting the dissenting vote.

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C. SKID STEER LEASE (ACTION):

The administrative team recommended the lease of a 2020 Caterpillar 236D skid steer from Foley Equipment. The annual cost of the lease is \$5,000, which calculates to \$10 per hour of use with a maximum use of 500 hours. Arlen Leiker moved to approve the lease as presented and Audrey Hines seconded the motion. The motion passed 6-0.

D. TRACTOR LEASE (ACTION):

The administrative team recommended the lease of a 2020 145 HP MFD tractor that has an MSL loader with a grapple bucket. The terms are \$10 per hour with a maximum use of 250 hours. The total lease price is \$2,500. Kenton Krehbiel moved to approve the lease as presented. Jessica Vaughn seconded the motion and it passed 6-0.

E. RESIGNATIONS (ACTION):

Resignations were presented for Monique Eaton, Director of Student Health; Chris Sherman, head rodeo coach; and Jori Steele, assistant rodeo coach. Arlen Leiker moved to accept the resignations as presented. Audrey Hines seconded the motion and it passed 6-0.

V. FOUNDATION UPDATE:

The foundation was continuing to work on a social media platform. The foundation board has requested a decrease in mailing and an increase in social presence. Jennifer attended a virtual endowment online auction to see if an online auction would work for the Colby Community College endowment auction. The board has set a tentative date in August.

A. REPORTS FROM ADMINISTRATORS:

1. Nikol Nolan shared that the new Financial Aid Director and the new Director of Security were on campus and getting acclimated. Students were moving out of the dorms at scheduled times to comply with COVID-19 guidelines.
2. Brad Bennett thanked all staff and faculty as the College continues to work forward thru this time of uncertainty. The accounting faculty position was re-opened and being posted on the College's website.
3. Carolyn Kasdorf shared the finance committee meeting was held via Zoom and it went very well. Nikol introduced Kathy Ramsey, Financial Aid Director to everyone. All College bank accounts were reconciled and accounts receivable was stable. Carolyn is working on the FY21 budgets.
4. Doug Johnson thanked everyone for their help with the virtual graduation ceremony. The graduation ceremony went well and it was noted how resilient our graduates were but also very happy and excited to have this graduation opportunity.
5. Mike Saddler reported that coaches were trying to define how sports will look going forward. Recruiting numbers are similar to last year and he expressed a thank you to everyone for working with and helping coaches get students through the semester.
6. President Carter shared the college applied for CARES Act funding. Dr. Carter also recognized Arlen Leiker, board of trustee member, for receiving the Colby Community College 2020 Honorary Associate Degree.

VI. REPORTS AND COMMENTS:

The board of trustees complemented everyone for their hard work and dedication. The board thanked everyone for their efforts for a second successful Zoom meeting. Positive comments were shared regarding the virtual graduation ceremony, which several board members

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watched. Arlen Leiker was congratulated by all for being the Colby Community College 2020 Honorary Associate Degree recipient.

VII. ADJOURNMENT:

Patrick Toth moved to adjourn and was seconded by Kenton Krehbiel. The motion passed unanimously. The meeting ended at 5:51 p.m.

Signed: _____ Chairperson

Signed: _____ Secretary