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July 29, 2018

Dear Member:

A special meeting of the Board of Trustees of Colby Community College will be held on **Thursday, August 2, 2018 at 7:30 a.m.**, in the Board room in Thomas Hall for the purpose of athletic insurance approval, disposition of surplus, proposed flat rate for high school students, public hearing of the 2018-2019 budget, and action item to adopt the budget.

- I. Open the meeting
- II. Review and Approve Notice of Special Meeting
- III. Business
 - A. Athletic Insurance Approval
 - B. Disposition of Surplus
 - C. Proposed Flat Rate for High School Students
 - D. Public Hearing of 2018-2019 Budget
 - E. Action Item to Adopt the Budget
- IV. Adjournment

Sincerely,

A handwritten signature in cursive script that reads "Seth Macon Carter".

Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

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I. CALL TO ORDER

The special board meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas was held in the Board room in Thomas Hall on August 2, 2018, at 7:30 a.m.

MEMBERS PRESENT

Quintin Flanagan, Carolyn Armstrong, Audrey Hines, Arlen Leiker, Kenton Krehbiel, Linda Vaughn and Dr. Seth Carter.

OTHERS PRESENT

Dr. George McNulty, Vice President of Student Affairs; Carolyn Kasdorf, Vice President of Business Affairs; Doug Johnson, Public Information Director; Mike Saddler, Athletic Director; and Nikol Nolan, Executive Director of Student Affairs. Penny Cline recorded the minutes of the meeting.

CALL MEETING TO ORDER

Board Chairman Quintin Flanagan called the special meeting of the Colby Community College Board of Trustees to order at 7:30 a.m.

II. REVIEW AND APPROVE NOTICE OF SPECIAL MEETING

Carolyn Armstrong made a motion to approve the Review and Approve Notice of Special Meeting. Audrey Hines seconded the motion; motion passed unanimously.

III. BUSINESS

A. ATHLETIC INSURANCE APPROVAL

Dr. Seth Carter reported the administrative team recommended that Colby Community College stay with QBE Specialty Insurance Company/A-G Administrators Inc., at a rate of \$95,497, and Mutual of Omaha for catastrophic insurance at a rate of \$15,041. In addition, the college can purchase third party coverage for \$1,500 annually and the insurance company will process all student-athlete insurance claims. Arlen Leiker made a motion to approve the athletic insurance policy bid with QBE/AG at the rate of \$95,497. Kenton Krehbiel seconded the motion; motion passed unanimously. Kenton Krehbiel made a motion to approve the catastrophic insurance policy with Mutual of Omaha at the rate of \$15,041. Carolyn seconded the motion; motion passed unanimously. Arlen Leiker made a motion to approve the third party handling of claims coverage with AG at the rate of \$1,500.00 annually. Audrey Hines seconded the motion; motion passed unanimously.

B. DISPOSITION OF SURPLUS

Dr. Seth Carter requested approval for disposition of surplus. He reported Jori Steele, Farm and Ranch Program Director, requested approval to sell two cows that are 10-plus years old and an older bull. Audrey Hines made a motion to approve the disposition of surplus as presented. Linda Vaughn seconded the motion; motion passed unanimously.

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C. PROPOSED FLAT RATE FOR HIGH SCHOOL STUDENTS

Dr. Seth Carter reported the administrative team recommended a flat tuition rate of \$110 per credit hour for high school students. High school students will be responsible for paying for additional course fees and books. Carolyn Armstrong made a motion to approve the proposed flat tuition rate of \$110 for high school students. Audrey Hines seconded the motion; motion passed unanimously.

D. PUBLIC HEARING FOR 2018-2019 BUDGET

Quintin Flanagan opened the public hearing at 7:41 a.m. Hearing no comments, the public hearing was closed at 7:42 a.m.

E. ACTION ITEM TO ADOPT THE BUDGET

Carolyn Armstrong made a motion to approve the 2018-2019 budget. Arlen Leiker seconded the motion; motion passed unanimously.

IV. ADJOURNMENT

Arlen Leiker made a motion to adjourn at 7:42 a.m. Kenton Krehbiel seconded the motion; motion passed unanimously.

Signed _____

Chairman

Signed _____

Secretary