

June 13, 2017

Dear Member:

A special meeting of the Board of Trustees of Colby Community College will be held on **Thursday 6/15/2017, at 7:30 a.m.** in the Board room in Thomas Hall for the purpose of

- I. Open the meeting
- II. Review and Approve Notice of Special Meeting
- III. Business
  - A. Selection of Bus
- IV. Adjournment

Sincerely,



Seth Macon Carter  
President

# RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

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June 15, 2017

## **I. CALL TO ORDER**

The special meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas was held in the Board room in Thomas Hall on June 15, 2017, at 7:30 a.m.

### **MEMBERS PRESENT**

Kenton Krehbiel, Audrey Hines, Arlen Leiker, Linda Vaughn, Seth Carter and Quintin Flanagin by phone.

### **MEMBER ABSENT**

Carolyn Armstrong

### **CALL MEETING TO ORDER**

Board Chairman Kenton Krehbiel called the meeting of the Colby Community College Board of Trustees to order at 7:30 a.m.

## **II. REVIEW AND APPROVAL NOTICE OF SPECIAL MEETING**

Audrey Hines made a motion to approve the Review and Approval Notice of Special Meeting. Linda Vaughn seconded the motion; motion passed unanimously.

## **III. BUSINESS**

### **A. SELECTION OF BUSES**

Seth Carter reported the administrative team of Colby Community College recommended the purchase of two 2017 F750/Glaval Concorde II buses from Carpenter Bus, LLC. The rationale for the selection was a difference of \$61,120 between the two submitted bids, and a trade difference of \$34,500, for a cumulative difference of \$95,620. By selecting the Carpenter Bus bid, the chassis will be purchased through a local vendor, Tubbs and Sons, and all service work on the buses can be done locally. The funds to purchase the buses come from three sources: trade-in value of \$54,000, the selling of college land through the Endowment Foundation, and monies designated in the FY2018 capital outlay budget of approximately \$20,000. The college currently has a 1999 Prevost with 1.4 million miles; a 2005 Thomas bus; a 2007 Trident International; and a 29-passenger bus with more than 400,000 miles. The recommendation is to put the buses on a five-year rotation and maintaining them, allowing the college to have a third bus. All coaches and the fleet manager have evaluated the proposal, and the buses are equipped with specifications based on their input. One bus would allow the men's and women's basketball teams to travel together, and the full baseball team and coaches could also fit on one bus. The buses seat 44 passengers and one driver, and are equipped with rear and under storage. Each bus comes with a three-year warranty of 100,000 miles with the opportunity to purchase an extended warranty. The college will be allowed to use the current buses until the new buses arrive. Kenton Krehbiel inquired about the graphics and names on the buses. Mr. Carter reported the cost of the adding the graphics and name on the bus will be an extra charge in addition to \$1,650.00 for 22 USB ports per bus. Arlen Leiker made a motion to accept the bid from Carpenter Bus, LLC. Audrey Hines seconded the motion; motion passed unanimously.

## **IV. ADJOURNMENT**

Arlen Leiker made a motion to adjourn. Audrey Hines seconded the motion; motion passed unanimously. The meeting adjourned 7:41 a.m.

Signed \_\_\_\_\_  
Chairman

Signed \_\_\_\_\_  
Secretary