

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

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Call to Order A special meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in the Board room on December 5, 2013 at 5:00 p.m.

Members Present Arlen Leiker, Dale Herschberger, Kenton Krehbiel, Linda Vaughn, and Dr. Stephen Vacik. Audrey Hines entered the meeting at 5:15 p.m.

Others Present Dr. Glenda Overstreet, Vice President of Business Affairs; Greg Nichols, Vice President of Academic Affairs; Dr. George McNulty, Vice President of Student Affairs; Debbie Schwanke, Public Information Director; Sam Dieter, *Colby Free Press*; and Lisa Failla recorded the minutes of the meeting.

Call Meeting to Order Board Chairman Arlen Leiker called the meeting of the Colby Community College Board of Trustees to order at 5:00 p.m.

Fund Raising Dr. Vacik reported that CCC received a check for \$25,000 from the Pierre Henry Foundation for the Campaign for Change. This donation will be given to the Endowment Foundation to be considered as part of the promised "match." Dr. Vacik also stated he contacted businesses suggested by Audrey Hines and Linda Vaughn as potential donors. At this time, the College needs to raise an additional \$225,000 (to receive the entire \$250,000 promised match by the Endowment Foundation). He addressed the Board and asked how they would like him to proceed.

Linda Vaughn requested clarification regarding previously pledged funds—whether they were eligible for the match. It was agreed that previously-pledged monies are not eligible for consideration as part of the match.

Dale Herschberger discussed two potential donors. Dr. Vacik will follow-up with them.

There was discussion regarding the benefits that individuals and businesses receive because the College is located in Colby. Kenton Krehbiel asked if the College does not raise the entire \$250,000, will the lesser amount be matched. Dr. Vacik and Greg Nichols explained that was how Endowment Foundation Director Nick Wells presented the project.

Dr. Vacik explained that it is much easier to ask for and receive donations from individuals and businesses when a prior relationship has been established. Kenton Krehbiel, Arlen Leiker and Audrey Hines indicated they will accompany Dr. Vacik to meet with potential donors.

Dale Herschberger told the group that realtors and implement dealers are two of the businesses which have benefited during the current economic conditions.

Discussion was held regarding the possibility of expanding the fund-raising activities to other counties in the College's service area.. The suggestion was made to contact Warren Buffet because he has an affinity for education and has a fund to assist educational institutions. Dr. Vacik stressed that

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individuals are more likely to give money to complete a building or to have their name attached to a piece of property/building. Arlen Leiker stressed the importance of conveying the Vision of the College. Dr. Vacik told the group that he has and will continue to promote the Strategic Plan of the institution.

Dr. Vacik requested direction from the Trustees regarding his role in future fund raising. He recognizes the importance and needs guidance because of time constraints..

Kenton Krehbiel asked Dr. Overstreet about the status of past due student accounts. Dr. Overstreet stated Student Accounts is currently completing monthly billings. Recently the College collected \$61,000 of the \$89,000 in past due accounts that was sent to collections.

Dr. Vacik will set up meetings next week with the current list of potential donors.

Dr. Vacik and Arlen Leiker will be at the KACCT meeting in Coffeyville on Monday. The meetings with potential donors will be scheduled for later in the week.

Audrey Hines spoke about hiring an individual for fund raising. Discussion ensued regarding the proposal. Dr. Vacik agreed to do additional research and bring the proposal back to the Board in January for consideration.

Audrey Hines reported she has raised the funds for the renovation of the Breezeway. The work will start on December 14. The money is not eligible to be used as part of the match from the Endowment Foundation because it was not designated for the Campaign for Change..

Adjournment

Kenton Krehbiel made a motion to adjourn. Dale Herschberger seconded the motion; motion carried unanimously. The meeting was adjourned at 5:50 p.m.

Signed _____
Chairman

Signed _____
Secretary