

COLBY COMMUNITY COLLEGE
Department of Nursing

CRITERIA FOR ADMISSION INTO THE PN NURSING PROGRAM

I. Application Process (All forms to be submitted by March 15th each year)

1. **Application to the Nursing Program**

2. **Health History**

Form must be completed along with documentation of immunizations or titers.

3. **Original Transcripts**

High School transcript or GED and all post secondary transcripts sent to the CCC registrar.

Overall college GPA will be considered as part of the application process. All college courses must be on the CCC transcript and will be included on the GPA calculation. A minimum overall GPA of 2.0 is required for admission.

4. **Required Prerequisite Courses – Completed by August 1st**

- Anatomy & Physiology (10 years) 5 credit hour
- Developmental Psychology (10 years) 3 credit hour
- Medical Terminology (10 years) 1 credit hour

PN prerequisite courses will need to meet the following criteria: 1) completed with a “C” or better; 2) completed within the time requirement, and 3) completed at an accredited institution.

II. TEAS Admission Test

This test is required **BEFORE** the application deadline.

A testing fee of \$75 will be assessed. A minimum composite score of 58.4% is required to be considered for admission. TEAS test scores are good for 2 years. Arrangements must be made by the applicant to take the test by contacting the Norton campus, 785-877-2735 or Colby Community College Nursing Department 785-470-4797. This test may be taken twice per application year.

III. Certifications

- Active CNA Certificate (Documentation of Experience letter from employer for validation)
- Health Care Provider CPR

IV. Letters of Recommendation

Three letters of endorsement must be from an Employer, Supervisor, or Instructor, (CCC nursing instructors are excluded) and mailed directly to the Department of Nursing of the campus that application is being made to.

Admissions
121715 Revised
102116 Revised
092217 Revised

V. Professionalism during Application Process

Applicant presents self in a professional manner throughout the application process and during encounters with the nursing department and faculty. Verbal and written encounters are to be professional and appropriate.

VI. Interview

Once all necessary application forms and TEAS test is completed, applicants will be contacted for a 15 minute interview with the director and faculty member. Norton accepts 20 PN students and Colby accepts 30 PN students. If numbers exceed chairs, we will select alternates.

VII. Selection Process

The selection process for admission into the nursing program is on a point basis. The applicants with the highest scores will be accepted into the nursing program.

In the event of a tie, the GPA of nursing classes, then the score of the TEAS exam, and finally the initial date on the nursing application, in descending order, will be used to break the tie.

Applicants must have a total of at least 30 points and meet the minimum requirements, including functional abilities to be considered for admission. Applicants will not be considered for a position until the file is completed.

All Forms and the TEAS are to be done by March 15th and should be sent to:

Colby Applicants
Department of Nursing
Colby Community College
1255 South Range
Colby KS 67701
(785-460-4797)

Norton Applicants
Department of Nursing
Norton Campus
711 North Norton
Norton KS 67654
(785-877-2735)