

Date _____

For administrative purposes:

File Complete Date _____

Year start _____

Interview complete _____

COLBY COMMUNITY COLLEGE

Department of Nursing

Application Checklist—PN

Name _____
First Middle Maiden Last

Street _____

City _____ State _____ Zip + four _____

Phone Number _____ Date of Birth _____

_____ Nursing Application

_____ Transcript-High School or GED

_____ Transcript-College College

_____ Health History Form

_____ CNA Certificate

_____ TEAS Date/Score _____ Retake Date/Score _____

Course work completed:

| Course | Credits | Grade | College | Date |
|--------------------------|---------|-------|---------|------|
| A & P | | | | |
| Developmental Psychology | | | | |
| Medical Terminology | | | | |

Applicants earn points in the following areas:

| | | |
|---|-----------------------|------------|
| 1. Current, unencumbered certified nurse aide certificate | IP-In Progress/Yes/No | |
| 2. Admission Test (ATI TEAS) Overall Score (Maximum 16 Points) Minimum requirement of 58.4% is required for admission. Score 58.4%-60.4% = 10 points Score 66.5%-68.4% = 14 points Score 60.5%-62.4% = 11 points Score 68.5%-70.4% = 15 points Score 62.5%-64.4% = 12 points Score 70.5% and above 16 points Score 64.5%-66.4% = 13 points | | |
| 3. Overall College GPA (Maximum 8 Points) (All college courses must be on the CCC transcript & will be included on the GPA calculation) A minimum overall GPA of 2.0 is required for admission. GPA 2.0-2.4 = 2 points GPA 2.5-2.9 = 4 GPA 3.0-3.4 = 6 points GPA 3.5-4.0 = 8 points | | |
| 4. Pre-Requisite, General Education courses completed or actively enrolled (Maximum 3 Points; 1 Point/Course) ____ Medical Terminology ____ Human Anatomy & Physiology ____ Developmental Psychology | | |
| 5. Certified Nurse Aide Experience (Maximum 4 Points) No experience = 0 points 0-5 months experience = 2 points 6+ months experience = 4 points (Documentation of Experience letter from employer for validation) Mailed directly to the Department of Nursing from the employer: Mail to: Department of Nursing 1255 S. Range Colby, KS 67701 | | |
| 6. Three Letters of Recommendation (Maximum 3 Points) Letters of Endorsement must be from an Employer, Supervisor, or Instructor (CCC Nursing Instructors are Excluded) and mailed directly to the Department of Nursing (address above) | | |
| 7. Interview (Maximum 8 Points) On-time (2 Points) Attire – Business Casual (0-2 Points) Professional Communication (0-2 Points) Interview Responses (0-2 Points) | | |
| 8. Professionalism during the Application Process (Maximum 6 Points) “Professionalism” is the meticulous adherence to undeviating courtesy, honesty and responsibility in one’s dealings with customer’s and associates” Applicant presents self in a professional manner throughout the application process and during encounters with the nursing department and faculty. Verbal and written encounters with the nursing department and faculty. Verbal and written encounters were professional and appropriate. Any deviation of this is presented in documentation attached. | | |
| Admission Criteria Minimum Requirements A minimum ATI TEAS score is required of 58.4% A minimum GPA of 2.0 is required A minimum overall total score of 30/48 is required | | |
| TOTAL | | /48 |