

Date _____

For Administrative purposes:
File Complete Date _____
Year start _____

COLBY COMMUNITY COLLEGE
Department of Nursing
Application Checklist—ADN

Name _____
 First Middle Maiden Last

Street _____

City _____ State _____ Zip + four _____

Phone Number _____ Date of Birth _____

_____ Nursing Courses grade average, if applying directly from a PN program

_____ Nursing Application

_____ Transcript-High School or GED

_____ Transcript-College College _____

_____ Health History Form

_____ Math Requirement _____

_____ TEAS Date/Score _____ Retake Date/Score _____

_____ Licensure Verification: _____

_____ Interview Complete

Course work completed:

Course	Credits	Grade	College	Date
General Psychology				
English Comp I				
Speech/Fundamentals of Oral Communication				
Microbiology				

1. Current, unencumbered LPN, MICT, or RRT license. IP-In Progress/Yes/No Minimum of 1 year of experience, or an average of a “B” if entering directly from PN courses.	
2. Admission Test (TEAS) Overall Score (Maximum 16 Points) Minimum requirement 66.1% for admission. Score 66.1-68.1 = 10 points Score 74.2-76.1 = 14 points Score 68.2-70.1 = 11 points Score 76.2-78.1 = 15 points Score 70.2-72.1 = 12 points Score 78.2 and above = 16 points Score 72.2-74.1 = 13 points	
3. Overall College GPA (Maximum 6 Points) (All college courses must be on the CCC transcript & will be included on the GPA calculation) A minimum overall GPA of 2.5 is required for admission. GPA 2.5-2.9 = 2 points GPA 3.0-3.4 = 4 points GPA 3.5-4.0 = 6 points	
4. Co-Requisite, General Education courses completed (Maximum 4 Points; 1 Point/Course) ____ Microbiology ____ English Comp I ____ Communications ____ General Psychology	
5. Three Letters of Recommendation (Maximum 3 Points; 1 Point per Letter) Letters of Endorsement must be from an Employer, Supervisor, or Instructor (CCC Nursing Instructors are Excluded) and mailed directly to: Department of Nursing – ADN Director 1255 S Range Colby, KS 67701	
6. Interview (Maximum 8 Points) On-time (2 Points) Attire – Business Casual (0-2 Points) Professional Communication (0-2 Points) Interview Responses (0-2 Points)	
7. Professionalism during the Application Process (Maximum 6 Points) “Professionalism” is the meticulous adherence to undeviating courtesy, honesty and responsibility in one’s dealings with customer’s and associates” Applicant presents self in a professional manner throughout the application process and during encounters with the nursing department and faculty. Verbal and written encounters with the nursing department and faculty were professional and appropriate. Any deviation of this is presented in documentation attached.	
8. Applicants must have a minimum math requirement for admission to the nursing program at CCC, exhibited by one of the following criteria: ACT Math Score of 14 or higher SAT Math Score of 340 or higher Accuplacer College level Algebra score of 50 and above Compass math score of 20 or higher Completed at least Basic Algebra with a grade of “C” or better	
TOTAL (A minimum of 33 points are required for admission)	/43