

Dental Hygiene Checklist for a Complete Application Portfolio

Read the following carefully in order to confirm that you have met the admission requirements and included all required documentation in your application portfolio. **Include this checklist!**

Mail transcripts and completed application portfolio to:

Colby Community College
Attn: Dental Hygiene Department
1255 South Range
Colby, KS 67701

PLEASE COMPLETE THE FOLLOWING STEPS...

- 1. I have requested **three official** high school transcripts. If applicable, I have also requested **three official** college transcripts from all colleges that I have attended.
- 2. I have completed the chemistry requirement (two semesters of high school or one semester of college chemistry with grades of "C" or better).
- 3. I have completed all prerequisite courses.
- 4. I have completed the admissions testing requirement, and I have included a copy of my test scores. *Note: Applicants with an associate or bachelor's degree are not required to take this test.*
- 5. I have completed the *Transfer Credit Evaluation* and *Exchange Student Information* forms (available online).
- 6. I have completed a letter of interest (available online).
- 7. I have completed the application for **admittance to CCC** and **admittance to NTC**. I have also attached the \$100.00 non-refundable application fee in the form of check or money order payable to Colby Community College, Dental Hygiene Department.
- 8. I have included this checklist.

****PLEASE NOTE: The postmark date serves as your application date (February 10).
Incomplete application portfolios will be returned to you.****