



Colby Community College-Rodeo RFP
(Submission deadline is noon on July 12, 2023)

Colby Community College is hosting a College Rodeo on September 15-17, 2023, at the Thomas County Fairgrounds, South Range Ave, Colby, KS 67701. The College will have a performance Friday night at 7:00 p.m., Saturday night at 7:00 p.m., and the finals (top twelve in each event) Sunday at 1:00 p.m. The College will have slack events on Friday morning, at 9:00 a.m. and Saturday morning, at 9:00 a.m. (both slack events are timed events only, if roughstock is needed, it would be after a performance).

Overview:

Colby Community College is seeking to hire a stock contractor (Vendor Responsibility) who will be responsible for the following:

- Provide Rough Stock
- Provide two Pick-Up Men
- Provide two Bull Fighters
- Responsible for All Timed Events (cattle only, vendor is not responsible for bringing goats)
- Assist with running the Slack Events and Finals, if needed
- Colby Community College is responsible for providing an announcer, issuing checks to contestants, securing the fairgrounds, or securing a veterinarian on call.
- Vendor is not responsible for hay and grain for livestock (will be provided by CCC)

Exclusions: Any project exclusions or any portion of the bid that cannot be completed must be disclosed in an area labeled *exclusions*.

Sales Tax: Colby Community College is a tax-exempt entity, and all sealed bids should reflect the exclusion of sales tax.

All sealed bids need to be finalized and turned in by July 12, 2023, by 12:00 PM (noon) to Thomas Hall (CCC's Main Campus), attention: Seth Carter.

The Board meeting will be held on July 17, 2023, to select a vendor or vendors. The selected vendor(s) will be notified after approval from the Board of Trustees.

All selected vendors are required to personally or professionally have the necessary insurance to perform the scope of this RFP.

Please direct questions or bids to Tiffany Evans, tiffany.evans@colbycc.edu, or (785) 460-5403. Rodeo production questions may be directed to Coach LeRoy Hays, leroy.hays@colbycc.edu, or call 785-543-7152.

Statement of Disclosure: The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the

date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).