



**Colby Community College (CCC) – Main Campus Concrete Sidewalk and Parking
Space Replacement and Concrete Patio Construction
Request for Proposal (RFP)
(Submission deadline is noon on 13 April 2022)**

Overview and Background:

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre Agricultural Center for students to use as a hands-on laboratory and training facility.

The main campus has numerous concrete sidewalks that need repair/replacement. The East Student Union Patio area needs to be renovated, and the north Gym parking spaces need to be replaced.

Project Goals:

Remove and replace numerous sections of concrete sidewalk throughout campus. Remove and replace the East Student Union patio to make them safe and aesthetically pleasing. Remove and replace the North Gym parking spaces.

Scope of Work:

- Vendors are **required** to physically inspect the project prior to submitting a proposal. Please contact Justin Villmer to schedule this. His information is listed below.
- Provide a clear vision and detailed plans for the removal and replacement of all areas.
- Remove and dispose of all areas of concrete and associated debris.
- Remove and replace all associated curbs.
- Ensure the completed concrete work meets all municipal and state code requirements.

Preferences:

- Warranty – for materials and workmanship.

General Information:

- **CCC is open to vendor recommendations regarding construction plans for this project.**
- The sidewalk concrete depth should be at least 4 inches, and the parking lot depth should be 8 inches.
- The issuing office is the sole point of contact for the provisions of this RFP and resulting proposal.
- Any questions can be directed to Justin Villmer, VP of Business Affairs, by email at justin.villmer@colbycc.edu or contact him directly at 785/460-5407.
- The RFP will be posted on CCC's website, <https://www.colbycc.edu/>, and can be downloaded as of 5:00 p.m.CDT, 28 March 2022.
- Pictures and estimated surface area of the various project areas are in the Appendix.

Project Timeline:

The project **MUST** be completed on or before 30 June 2022. *If you are not able to meet or exceed this deadline, please provide a timeline that you are able to accommodate.*

Submission of Proposals:

Respondents to this RFP must submit their sealed proposal by hand or email no later than 12:00 p.m. CDT, 13 April 2022, to Justin Villmer, located in Thomas Hall (CCC's Main Campus) justin.villmer@colbycc.edu.

Anticipated Selection Schedule:

All submitted proposals will be reviewed and evaluated, and then CCC will make a recommendation to the Board of Trustees (BOT) for a decision at the meeting on 18 April 2022. The selected vendor will be notified within 24 hours after a recommendation has been approved by the BOT.

Elements of Proposal:

A submission should, at a minimum, include the following elements:

1. Total cost to demolish and replace the existing sidewalk areas.
2. Total cost to demolish and replace the East Student Union Patio.
3. Total cost to demolish and replace the North Gym concrete parking spaces.
4. Estimated timeline required to complete the project.
5. Specific warranty details for material and workmanship.



Mandatory Disclosures:

Tax Exempt:

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.

Exclusions:

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

Sub-Contracted Work (if applicable):

If any work (as defined in the Scope) on this project will be outsourced to a third party, the vendor name and work they are expected to complete must be included in the proposal. CCC reserves the right to request a different sub-contracting company.

Proof of General Liability Insurance:

Each vendor must include proof of current general liability insurance as a part of the proposal. The policy coverage should have a minimum of \$1,000,000 aggregate coverage.

Performance Bond (if applicable):

Pursuant to CCC institutional policies, all construction-related projects greater than \$100,000 will require the vendor to purchase and provide proof of a performance bond for the entire project.

RFP Questions (if applicable):

Vendors should only direct inquiries and questions to the following individual(s) at CCC. Any communication received by anyone else at CCC should not be included in the proposal.

Point of Contact:

- Justin Villmer, justin.villmer@colbycc.edu or contact him directly at 785/460-5407.

Statement of Disclosure:

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).

APPENDIX



East Admissions Entrance, approximately 100 sq. ft.



East Union Entrance, approximately 120 sq. ft.



East Union Patio, approximately 1,450 sq. ft.



Ferguson to Frahm Theater Sidewalk, approximately 1,500 sq. ft.



North Gym Parking Spaces, approximately 3,200 sq. ft.



North East Pool Sidewalk, approximately 325 sq. ft.



North West Library Sidewalk, approximately 200 sq. ft.



North West Schnellbacher Sidewalk approximately 500 sq. ft.



Student Union Parking Lot to East Union Entrances Sidewalk, approx. 810 sq. ft.



South Hines Hall Entrances Sidewalk, approximately 700 sq. ft.



South East Ferguson Entrances Sidewalk, approximately 300 sq. ft.



South West Strutt Sidewalk, approximately 220 sq. ft.