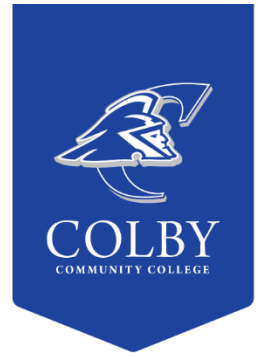


ATHLETIC DEPARTMENT

1255 South Range, Colby, KS 67701
TEL: 785-462-5548
mike.saddler@colbycc.edu
ColbyTrojans.com



**July 1, 2021
SOFTBALL SCOREBOARD
COLBY COMMUNITY COLLEGE**

INSTRUCTIONS TO BIDDERS

All bids must be submitted in a sealed envelope marked “**Softball Scoreboard**” to:

Thomas Hall
Attn: Mike Saddler
Colby Community College
1255 South Range
Colby, KS 67701

Bids must be received before 5:00 PM, CST, Friday, July 16, 2021, addressed and marked proposal for “**Softball Scoreboard for Colby Community College**” and shall bear the name of the bidder. Bids will be opened by the Vice President of Business Affairs, Athletic Director, and one staff member.

AWARD DATE: The board meeting will be held on July 26, 2021, to select a vendor. The selected vendor will be notified after approval has been received from the board of trustees.

CONTACT INFORMATION: Please direct questions on bids to Mike Saddler, Athletic Director, mike.saddler@colbycc.edu or contact directly at (785) 460-5548.

MANDATORY DISCLOSURES: Colby Community College is a tax-exempt entity and all sealed bids should reflect the exclusion of sales tax.

STATEMENT OF DISCLOSURE: The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).

DISCREPANCIES: Should a bidder find discrepancies in, or omissions from bid documents, or should he/she be in doubt as to their meaning, he should at once notify Mike Saddler, Athletic Director, (785)460-5548, who will send written instruction to all bidders. All addenda or bulletins issued by CCC for the instruction to bidders are to be incorporated in proposal and will become a part of the contract documents.

BASE BID AND ALTERNATES: See below for specifications for the base bid and alternate to replace the existing scoreboard at Carl Adams Field.

BASE BID – LED SOFTBALL SCOREBOARD 14’x5’5”

Traditional Baseball/Softball scoreboard with LED digits for score, inning, ball, strike, and out as well as indicator LED’s for hit/error as noted below:

- a. Dimensions: 14 feet wide by 5 1/2 feet tall
- b. LED Digit Size: 18 inches tall
- c. LED Hit/Error Indicator Lights: 3.5 inches
- d. Wireless controller is required
- e. Bid price must include freight, delivery, installation, warranty, and all necessary equipment in order to complete operation of scoreboards

Other LED digit sizes will be accepted as valid bids, but the optimal sizes are noted above. In addition, the base bid should include wireless controller with a minimum broadcast distance of 500’. Color of LEDs, scoreboard and trim to be designated when the bid is awarded, but bidders should include all color choices as a part of their bid package. Failure to provide LED pixel size, digit size and/or complete color choices, and installation costs could be grounds for rejection of the bid.

ALTERNATE BID # 1 – LED SOFTBALL SCOREBOARD 14’x5’

Traditional Baseball/Softball scoreboard with LED digits for score, inning, as well as indicator LED’s for ball, strike, out, and hit/error as noted below:

- a. Dimensions: 14 feet wide by 5 feet tall
- b. LED Digit Size: 18 inches tall
- c. LED Ball, Strike, Out, and Hit/Error Indicator Lights: 3.5 inches
- d. Wireless controller is required
- e. Bid price must include freight, delivery, installation, warranty, and all necessary equipment in order to complete operation of scoreboards

Other LED digit sizes will be accepted as valid bids, but the optimal sizes are noted above. In addition, the base bid should include wireless controller with a minimum broadcast distance of 500’. Color of LEDs, scoreboard and trim to be designated when the bid is awarded, but bidders should include all color choices as a part of their bid package. Failure to provide LED pixel size, digit size and/or complete color choices, and installation costs could be grounds for rejection of the bid.

BID FORM

Softball Scoreboard
Colby Community College
1255 S. Range
Colby, KS 67701

We hereby submit our bid for the proposed scoreboard replacement at Colby Community College. All bid specifications and instruction to bidders are incorporated with this bid.

Base Bid: LED SOFTBALL SCOREBOARD 14'x5'5" \$ _____

Alternate #1: LED SOFTBALL SCOREBOARD 14'x5' \$ _____

Bid is to include:

- 1) Warranty should be clearly specified for scoreboard and all components.
- 2) Any deviations from above specifications should be clearly noted.
- 3) All color options should be included with the bid.

Bidder must sign below and return this document with bid indicating agreement with specifications and terms as stated above.

I have read and understand the terms and specifications of the request for sealed bid above and will comply to such terms and specifications.

Company Name (printed) _____

Individual Name (printed) _____

Individual Name (signed) _____

Date _____