



November 30, 2017

To Whom it May Concern,

Colby Community College is currently seeking competitive bids to renovate the east section of Living Center East. The specs are enclosed with this letter. Sealed bids are required. Bids must be received by 5:00 p.m. December 15, 2017, and a vendor will be selected at the December 18 Board of Trustees meeting.

If you have questions or concerns, please do not hesitate to contact me directly. Thank you for your time and considerations.

Respectfully,

Seth Macon Carter  
President, Colby Community College  
(785) 460-5400 (Direct Line)  
(620) 228-1800 (Cell)



## **Living Center East-East Dorm Renovation**

Colby Community College is currently seeking competitive bids to renovate Living Center East-East. This is a *complete and total renovation of the area*. This project requires stripping the building down to the original frame on the interior and replacing everything throughout the dorm. The selected vendor must meet the following qualifications and criteria:

**Overview:** The renovation will include going through the three living units and stripping the area down to the studs and treating for mold if necessary. Each living unit is separated into four bedrooms, one bathroom, and one living room. The following improvements must be made for the bid to be considered:

**Concrete:** Removal and disposal of sidewalk nearing the residential hall. Remove and replace concrete where necessary to accommodate bathroom drains.

**HVAC:** removal and disposal of gas air conditioning and furnace. Furnish and install air condition, evaporator coils, and one furnace. Clean ducts and replace thermostats.

**Plumbing:** removal and disposal of all fixtures, toilets, and shower settings. Furnish and install new fixtures, all applicable bathroom necessities, new showers, and new toilets.

**Electrical:** remove and replace all existing electrical. Provide new wiring, new lighting, smoke detectors, and at least one GFI receptacle.

**Exterior Renovations:** sidewalk replacement, masonry repairs, new windows, new entrance doors with metal paneling at the bottom.

**Flooring:** remove, dispose, and replace all flooring including carpet, vinyl, and cove base.

**Insulation:** remove and dispose of all current insulation. Replacement of insulation with current standards of needed insulation.

**Interior Renovations:** new flooring and carpet, new sheet rock, painting interior, finish work, cabinets, bathroom partition, electrical work, and new fixtures.

**Masonry:** Clean bricks, remove paints, replace bricks and tuck point where needed.

**Project Timeline:** this project will begin by Mar. 1, 2018, and must be concluded before June 30, 2018.

Selected vendor is responsible for obtaining their own building permit. They are responsible for the entire demolition of the area and disposing of old materials. This will also include a final prep of the area.



*Vendors are welcome and encouraged to look at the project. Please coordinate these activities with Seth Carter, 785.460.5400 or e-mail [seth.carter@colbycc.edu](mailto:seth.carter@colbycc.edu). Any questions can also be directed to the aforementioned contact.*

**Statement of Disclosure:** Colby Community College reserves the right to reject any and all bids, or parts thereof, or items therein, and to waive any irregularity in bids received whenever such rejection or waiver is in the best interest of the college. CCC reserves the right to accept the bid which will promote the best interest of the college.