### **Accommodations**

- Academic Requirements
  - Changes in length of time
    permitted for completion of
    degree requirements.
  - Adaptation of manner in which courses are conducted.
- Examinations
  - Alternative methods for evaluating achievement of students.
- Accessible Classrooms
  - Move classes to accessible classrooms, if necessary.
- Auxiliary Aids and Adaptive
  Equipment
  - Include services, equipment, and procedures that allow students to learning and activities in and out of the classroom.





**Disability Services** 

# **Contact Information**

785-460-5510

disability@colbycc.edu



Disability Services

# Colby Community College

- CHALLENGE. CREATE. CONNECT. -

# **Disability Services**

### Equal Opportunity

Colby Community College does not discriminate on the basis of race, color, gender, age, disability, national origin or ancestry, sexual orientation or religion. The following person has been designated to handle inquiries regarding nondiscrimination policies:

> Vice President of Student Affairs 1255 South Range Ave. Colby, KS 67701 (785) 460-5490 title9@colbycc.edu

www.colbycc.edu

### <u>Students with Disabilities</u> <u>Policy Statement</u>

Colby Community College is committed to providing equal access to employment, educational programs, and activities for students with disabilities. The Institution recognizes that students with disabilities may need accommodations to have equally effective opportunities to participate in or benefit from the Institutional educational programs, services and activities.

# Students are Responsible for:

- Submitting documentation of their disability to Disability Services.
- Requesting accommodations and signing Disability Disclosure form to be sent to designated instructors.
- Updating accommodations through Disability Services, and requesting accommodations each academic semester for which accommodations are needed.

### **Disability** Services

Students requesting services, resources or accommodations for a disability should contact:

**Disability Coordinator** 

(785) 460-5510

disability@colbycc.edu

## Disability Services is Responsible for:

- Determining effective communications and modifications to provide equal access for students with disabilities.
- Supervising the timely implementation of accommodations as requested by individual students, primarily through the accommodation Disability Disclosure, and through other reasonable requests for assistance.
- Acting as a liaison between students and faculty to promptly and effectively resolve access.

#### **Complaint Procedures**

If a student believes an accommodation or adjustment has not been appropriately determined or reasonable accommodations have not been provided, the student has the right to appeal the determination or provision to the Dean of Student Affairs.

## Academic Departments and Instructional Staff are Responsible for:

- Providing all accommodations recognized by CCC through the "Accommodation Disability Disclosure" in cooperation with Disability Services.
- Contacting Disability Services as soon as possible after receiving notification from a student that an accommodation is not being provided completely or correctly, so that a timely and appropriate resolution can be facilitated.

*Challenge* students to adapt to a diverse society. *Create* opportunities for student growth. *Connect* student learning with professional experiences.