

# RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

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May 7, 2015

Call to Order	A special meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas was held in the Board Room in Thomas Hall on May 7, 2015, at 9:30 a.m.
Members Present	Arlen Leiker, Carolyn Armstrong, Audrey Hines, Kenton Krehbiel, Linda Vaughn via telephone and Seth Carter.
Others Present	Doug Johnson, Public Information Director; Ryan Sturdy, Athletic Director, Dr. George McNulty, Vice President of Student Affairs, Greg Nichols, Vice President of Academic Affairs and Lisa Failla recorded the minutes.
Call Meeting to Order	Board Chairman Arlen Leiker called the meeting of the Colby Community College Board of Trustees to order at 9:30 a.m. The meeting was held at the call of President Seth Carter and a copy of the notice of meeting and agenda is attached to these minutes.
Review and Approval of Agenda	Carolyn Armstrong made a motion to approve the Special Meeting agenda. Audrey Hines seconded; motion passed unanimously.
Residence Hall Renovation Approval	Seth Carter made a clarification on the renovation proposal from Stephens Construction presented at the April 27, 2015 Board meeting. The proposal is for the south side of Living Center North, not the entire residence hall as originally discussed. The proposal would renovate rooms for a maximum capacity of 40 students. Kenton Krehbiel asked if it was possible and cost effective for Stephens Construction to renovate the north and south side of LCN before school starts in the fall. Seth Carter said it was not possible or cost effective at this time because it would take approximately 16 years to recoup costs. Seth also mentioned that grants are being written to the Hansen Foundation and Garvey Foundation for a dollar-to-dollar match to show donations were raised for the current renovation and the College is paying for furniture and wireless internet. In addition, replacement of the original roof will be written into the grant. The plan is to renovate the north side of Living Center North next year. Audrey Hines asked if residence hall maintenance was going to be written into the 2015-16 budget. Seth Carter stated a capital improvement plan will be written and maintenance of student housing will have a specific line item in the budget. Seth Carter asked for approval to move forward with the renovation of the south section of Living Center North. Carolyn Armstrong made a motion to proceed with construction on the south section of Living Center North according to the proposal from Stephens Construction. Kenton Krehbiel seconded; motion passed unanimously.
Golf Program Discussion	Seth Carter said there are currently a total of three athletes between the men's and women's golf programs. One student is signed for the 2015-16 school year. The cost of the golf program is about \$23-\$25,000 annually. Seth Carter recommended dropping the golf program because the funds could be used in other places. Audrey Hines made a motion to cut the golf program due to lack of participants. Carolyn Armstrong seconded; motion passed unanimously.

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## HLC Update

Seth Carter updated the Trustees on the information received from Sharon Ulmer and Dr. Barbara Johnson at The Higher Learning Commission (HLC). Seth reminded Trustees that the HLC site visit team recommended that CCC be placed on probation. At the hearing in April the Institutional Actions Committee (IAC) met with the CCC team of Seth Carter, Greg Nichols, Brad Bennett and Arlen Leiker, and recommended the College be placed on notice. Seth Carter pointed out that being placed on notice is a much better outcome than probation. Seth spoke with Dr. Johnson and she said that since there was a dissenting opinion between the HLC site visit team, and the IAC, the final decision will be in the hands of the HLC Board. CCC has until May 18 to submit supporting documentation from the hearing discussion. Seth appointed a CCC committee to gather the documents.

Seth said he shared the core component, team recommendation, and IAC recommendation information with all CCC faculty and staff. The IAC upgraded each core component concern. Carolyn Armstrong thanked Seth Carter and the staff for working hard in gathering this information. Discussion took place regarding the audit and budget as they relate to HLC.

## Nursing Dedication Norton Annex Foyer

Seth Carter told Trustees that nursing students at the Norton nursing annex would like to dedicate the front foyer to Jean Ann Wilson for her 35 years of service. Carolyn Armstrong made a motion to name the Norton front foyer the Jean Ann Wilson Foyer. Audrey Hines seconded; motion passed unanimously.

## Adjournment

Audrey Hines made a motion to adjourn. Kenton Krehbiel seconded the motion; motion carried unanimously. The meeting was adjourned at 10:04 a.m.

Signed \_\_\_\_\_  
Chairman

Signed \_\_\_\_\_  
Secretary



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May 5, 2015

Dear Member:

A special meeting of the Board of Trustees of Colby Community College will be held on **Thursday, May 7, at 9:30 a.m.** in the Board room in Thomas Hall for the purpose of residence hall renovation approval, golf program, Higher Learning Commission (HLC) update and nursing dedication.

- I. Open the meeting
- II. Review and Approve Notice of Special Meeting
- III. Business
  - A. Residence hall renovation approval
  - B. Golf program
    - a. Action item if necessary
  - C. HLC update
  - D. Nursing dedication of front foyer Norton annex
    - a. Action item if necessary
- IV. Adjournment

Sincerely,

Seth Macon Carter  
President