

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

Page 1
April 14, 2015

- Call to Order A special meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas was held in the Board Room in Thomas Hall on April 14, 2015, at 8:00 a.m.
- Members Present Arlen Leiker, Dale Hershberger, Linda Vaughn, Carolyn Armstrong, Audrey Hines entered the meeting at 8:03 a.m., Kenton Krehbiel via phone and Seth Carter
- Others Present Doug Johnson, Jane McDougal, Christine Ellison, Quintin Flanagan, Michele Waugh entered the meeting at 8:04 a.m., Ryan Sturdy entered the meeting at 8:26 a.m. and Lisa Failla recorded the minutes.
- Call Meeting to Order Board Chairman Arlen Leiker called the meeting of the Colby Community College Board of Trustees to order at 8:00 a.m. The meeting was held at the call of President Seth Carter and a copy of the notice of meeting and agenda is attached to these minutes.
- Review and Approval of Agenda Carolyn Armstrong made a motion to approve the Special Meeting agenda. Dale Herschberger seconded; motion passed unanimously.
- Approval of Contract Linda Vaughn made a motion to approve the contract for Brad Bennett, Interim CFO. Carolyn Armstrong seconded; motion passed unanimously.
- ACEN Accreditation Discussion Seth Carter stated this discussion is regarding a warning letter CCC received approximately two years ago. ACEN has influence on students that want to advance their degrees from an ADN to BSN. Seth Carter met with an ACEN consultant several weeks ago, and there has been no measurable progress in the last two years to receive an extension. Seth will speak with all nursing students in person to address this issue, and ask them to sign a document acknowledging they have been given information. The current accreditation is in effect until December, 2015, and all graduates until then will have ACEN accreditation. The reaccreditation visit is October 14-16, 2015. Seth recently met with Jennifer Landis, Director of Nursing, and other nursing faculty and formed a plan to correct the issues.
- Seth Carter stated that CCC has received the Nursing Initiative Grant from the State of Kansas for several years, for the purpose of increasing the number of nursing students. As that has happened, the passing rate has declined. CCC's pass rates have been below the state average, and the nursing program is going to be restructured with new admissions standards. He noted that other colleges in similar situations experienced a reduction in enrollment.
- Golf Program Discussion Seth Carter addressed the Board stating there are currently three athletes in the Golf Program. Ryan Sturdy clarified there was only one male coach. Seth stated the current golf coach had until the next academic year to build the team. Sturdy said if there are no participants there shouldn't be a team, but with the program being scrutinized every year, it is difficult to bring new students into the program. There was discussion about the amount of members on each team. Sturdy said the golf teams usually are not filled

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

Page 2
April 14, 2015

until late summer. After further discussion Seth Carter will meet with Coach Taylor regarding the team and recruitment. Seth will report back to the Trustees.

Bond Payment Discussion Seth Carter said there are only four ways public colleges can raise money -- tuition, state funding, local funding, and grant and federal dollars. The College will receive less state aid dollars, which could be up to a six percent cut, and CCC is receiving less grant dollars for the 2015-16 school year. Therefore, CCC will need to evaluate programs and personnel. Seth stated cutting programs and personnel would be the last items he would consider. CCC currently has two indebted bonds – Honeywell, and the bond for the newest residence hall that was built in 2008. Seth would like the Trustees to evaluate the bonds because he believes there is potential to get better interest rates and save money. Carolyn Armstrong suggested sending the information to all local banks to see if there is interest in refinancing the bonds for the College. She also stated in the future CCC should use a fiscal agent to take bids when CCC has bond projects.

Fund Raiser Position Discussion Seth Carter explained what the College decides on hiring a fund raiser will change how the Endowment Foundation looks at this position. They want the Endowment Director to be a part-time operational position. Audrey Hines stated the Endowment Foundation goal is to build their scholarship funds and the College’s goal is to raise funds for campus renovations. Carolyn Armstrong stated Lynette Ball, Jay Todd, Linda Vaughn, Seth Carter and herself had met as a group and then brought the information back to both boards. Seth recommended both the Endowment Foundation and CCC Trustees meet to discuss both entities needs. He agreed to arrange a meeting between two members of each Board to discuss this position.

Adjournment Audrey Hines made a motion to adjourn. Dale Herschberger seconded the motion; motion carried unanimously. The meeting was adjourned at 9:35 a.m.

Signed _____
Chairman

Signed _____
Secretary