

February 20, 2023

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, February 20, 2023, at 4:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), Meeting ID: 750.700.7180

Items of business on the agenda include the following:

I. Open Meeting

II. Introductions

III. Approval of the Consent Agenda

- A. Minutes of January 23, 2023
- B. Resolution #7 (as presented in the finance packet)

IV. Business

- A. Old Business
 - a. Endowment Director Funding (Action)
- B. Academic Calendar AY 24 & AY 25 (Action)
- C. Board Evaluation (Discussion)
- D. Disposition of Surplus (Action)
- E. Genesis-Dental Hygiene MOA (Action)
- F. Norton Correctional Facility Student Write-Off (Action)
- G. Weskan High School MOA (Action)
- H. Resignations (Action)
- I. Executive Session
 - a. Action if Necessary

V. Foundation Update

VI. Reports

- A. Reports from administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Tiffany Evans, Academic Affairs
 - 3. Sheri Knight, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Mike Saddler, Athletics
 - 6. Seth Carter, President

VII. Reports and Comments

- A. Comments from Trustees
- B. Public Comments/Other Items

VIII. Adjournment

Respectfully,



Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences. February 20, 2022

I. CALL TO ORDER:

The Regular board meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, February 20, 2023, at 4:00 p.m.

MEMBERS PRESENT:

Arlen Leiker, Donna Henry, Quintin Flanagin, Jessica Vaughn, Audrey Hines and Dr. Seth Carter were present.

MEMBERS ABSENT:

None

OTHERS PRESENT:

Sheri Knight, Vice President of Business Affairs; Dr. Tiffany Evans, Vice President of Academic Affairs; Nikol Nolan, Vice President of Student Affairs; Mike Saddler, Athletic Director; and Sloane Enninga from the Colby Free Press. Chriss Ellison recorded the minutes.

II. INTRODUCTIONS:

None.

III. APPROVAL OF THE CONSENT AGENDA:

Audrey Hines moved to accept the consent agenda, and Donna Henry seconded the motion. The motion passed 6-0.

IV. BUSINESS

A. OLD BUSINESS: Director Funding (Action):

The Endowment Director currently only reports to the Endowment Board with no level of supervision from the Colby Community College president. This does not allow the College to help set goals, initiatives or oversight. Currently, the Endowment Foundation is responsible for paying the salary for the position, and the College pays the fringe benefits. President Carter does not believe this model effectively serves the Endowment or the College. The proposed restructuring would have the Endowment Director report to both the Endowment and the College president. This would allow for establishing joint goals, strategies, and vision. In this structure, the College would pay 100% of the salary and fringe benefits for the director position with a provision for a bonus to reward performance. A motion to accept the proposed funding and supervision model for the endowment director was made by Arlen Leiker and seconded by Donna Henry. The motion passed 5-1, with Quintin Flanagin voting no.

B. ACADEMIC CALENDAR AY24 & AY25 (ACTION):

The administrative team at the College requested the approval of two academic calendars. A motion to accept the calendar for the 2023-24 and 2024-25 academic years was made by Jessica Vaughn and seconded by Audrey Hines. The motion passed 6-0.

C. BOARD EVALUATION (DISCUSSION):

The Board of Trustees discussed the Trustees self -evaluation for the 2022-2023 year. It was also an opportunity to discuss what is working well and what opportunities for improvement exist.

D. DISPOSITION OF SURPLUS (ACTION):

The administrative team at the College recommended the following disposals: 100 book titles to donate to Better World Books or recycle them; P.T.A. equipment that

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

February 20, 2022

was over 25 years old; furniture from the Norton annex was donated to Grinnell USD 291; cow #704 was sold at the Colby sale barn; additional old equipment was disposed from the P.T.A. program. A motion was made by Jessica Vaughn to accept the disposition as presented and seconded by Patrick Toth. It passed 6-0.

E. GENESIS-DENTAL HYGIENE MOA (ACTION):

Trustees reviewed the clinical educational agreement between CCC and Genesis in Garden City, KS. It is a standard clinical contract for Dental Hygiene that allows CCC students to earn their clinical hours from Genesis. The agreement is for 12 months but may be canceled by either party with a 30-day notice in writing. A motion was made by Jessica Vaughn to accept the MOA with the correction to the dates. This was seconded by Audrey Hines and passed 6-0.

F. NORTON CORRECTIONAL FACILITY STUDENT WRITE-OFF (ACTION):

This line item was tabled.

G. STANLEY CARR AGRICULTURAL CENTER (ACTION):

The board discussed an additional structure over the top of the current ag building to match the new adjacent ag building and fix the flat roof issues. The total cost of the change order will be \$264,850. A motion was made by Arlen Leiker to accept the alterations as presented. This was seconded by Patrick Toth and the motion passed 6-0.

H. WESKAN HIGH SCHOOL MOA (ACTION):

This MOA is between the College and Weskan High School to create a biomedical science pathway. This is a new agreement for the Trustees' review. A motion was made by Audrey Hines and seconded by Donna Henry to accept the new pathway. The motion passed 6-0.

I. RESIGNATIONS (ACTION):

Resignations were presented as follows: Mike Saddler, athletic director; Chriss Ellison, Controller; and Kathy Ramsey, director of financial aid. Audrey Hines made a motion to accept the resignations as presented. This was seconded by Donna Henry and passed 6-0.

J. EXECUTIVE SESSION (ACTION):

Quintin Flanagin made a motion for the Board of Trustees to go into a 15-minute Executive Session at 6:08 p.m. to conduct President Carter's performance review. This was seconded by Jessica Vaughn and approved 6-0. At 6:09 p.m., the Board of Trustees requested an additional 5 minutes. The Board of Trustees resumed the open session at 6:28 p.m. with no action taken.

V. FOUNDATION UPDATE: Dr. Carter reported on some new additional endowed scholarships for students. Fundraising is still underway.

VI. REPORTS:

1. Nikol Nolan, Vice President of Student Affairs, reported that everyone wished Kathy Ramsey well as she was leaving for her new position. She will be missed. Everyone is busy with housing, scholarships, and other student issues for the new year.
2. Dr. Evans, Vice President of Academic Affairs, discussed how faculty are bringing open education resources (OER) to the forefront. There is a potential savings for our students of \$120,000 per semester. Classroom books are the second most expensive item for students.

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

February 20, 2022

3. Sheri Knight, C.F.O and Vice President of Business Affairs, reported that Todd Ohlrogge would be the new Director of I.T. Great Plains has been upgraded, and the business department is working on the conversion issues.
4. Doug Johnson, Director of Public Information – no report.
5. Mike Saddler, Athletic Director, reported seven wrestlers qualified for nationals. The track team would do an excellent job representing CCC at nationals. Baseball and softball teams were competing.
6. President Carter shared that the College ranked high in all categories.

VII: REPORTS AND COMMENTS:

Board members thanked everyone for their hard work and dedication. Everyone should be proud of the College retaining its high ranking in all categories. Many congratulations to Mike Saddler on his new position.

VIII: ADJOURNMENT:

Arlen Leiker moved to adjourn, and Audrey Hines seconded the motion. It passed 6-0, and the meeting adjourned at 6:41 p.m.

Signed: _____ Chairperson

Signed: _____ Secretary