



August 22, 2022

Dear Members:

The regular meeting of the Board of Trustees of Colby Community College will be held on **Monday, August 22, 2022, at 5:00 p.m.** in the Board Room, Thomas Hall, of Colby Community College, Colby, Kansas, to access the meeting via Zoom, please utilize this link: <https://colbycc.zoom.us/j/7507007180> Password: 101520CSC or call in utilizing this number: + 1 312 626 6799 US (Chicago), Meeting ID: 750 700 7180

Items of business on the agenda include the following:

- I. Open Meeting
- II. Introductions
- III. Approval of the Consent Agenda
 - A. Minutes of July 18, 2022
 - B. Resolution #1 (as presented in the finance packet)
- IV. Business-Revenue Neutral Hearing
 - A. Revenue Neutral Hearing (Discussion)
 - B. Approval of the Revenue Neutral Rate Resolution (Action)
- V. Business-Public Budget Hearing
 - A. Public Budget Hearing (Discussion)
 - B. Approval of the FY-23 Public Budget (Action)
- VI. Business
 - A. Old Business
 - B. Agricultural Building Vendor Presentations (Action)
 - C. Annual Report (Discussion)
 - D. Chiller Replacement RFP (Action)
 - E. Disposition of Surplus (Action)
 - F. Resignations (Action)
- VII. Foundation Update
- VIII. Reports
 - A. Reports from administrators
 - 1. Nikol Nolan, Student Affairs
 - 2. Tiffany Evans, Academic Affairs
 - 3. Seth Carter, Business Affairs
 - 4. Doug Johnson, Public Information
 - 5. Mike Saddler, Athletics
 - 6. Seth Carter, President
- IX. Reports and Comments
 - A. Comments from Trustees
 - B. Other Items
- X. Adjournment

Respectfully,

Seth Macon Carter
President

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences.

August 22, 2022

I. CALL TO ORDER:

The Regular board meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, August 22, 2022, at 5:00 p.m.

MEMBERS PRESENT:

Quintin Flanagan, Jessica Vaughn, Patrick Toth, Arlen Leiker, Donna Henry, Audrey Hines, and Dr. Seth Carter were present.

MEMBERS ABSENT:

None

OTHERS PRESENT:

Doug Johnson, Director of Public Affairs; Dr. Tiffany Evans, Vice President of Academic Affairs; Nikol Nolan, Vice President of Student Affairs; and Mike Saddler, Athletic Director. Chriss Ellison recorded the minutes.

II. INTRODUCTIONS:

Mr. Bill Miller, Thomas County farmer.

III. APPROVAL OF THE CONSENT AGENDA:

Donna Henry moved to accept the consent agenda, and Jessica Vaughn seconded the motion. The motion passed 6-0.

IV. BUSINESS-REVENUE NEUTRAL HEARING

A. REVENUE NEUTRAL HEARING (DISCUSSION):

The Board of Trustees began the meeting at 5:00 p.m. by holding a Revenue Neutral Hearing. At the July 2022 meeting, the Board of Trustees gave Colby Community College President Dr. Seth Carter the authority to notify the Thomas County Clerk of the College's intention not to remain revenue neutral. The College sent the publication of the Notice of Hearing to Exceed the Revenue Neutral Rate and Budget Hearing 2022-2023 budget to the Colby Free Press on August 8, 2022, and it ran in the paper on August 10, 2022. The publication of the hearing must run at least 10 days before the meeting and be held during the August 20 to September 20, 2022 timeframe. Per KSA 79-2929, the public hearing may be conducted in conjunction with the Revenue Neutral Hearing, but the Revenue Neutral Hearing must occur first. For the Revenue Neutral Hearing, the College opened the floor to any individual interested in expressing their thoughts or opinions about the College's budget. One person, Mr. Bill Miller, asked a variety of budgetary questions. At 5:14 p.m., the meeting was closed to further public comment on the revenue-neutral hearing.

B. APPROVAL OF THE REVENUE NEUTRAL RATE RESOLUTION (ACTION):

Arlen Leiker made a motion to approve the Revenue Neutral Rate Resolution, and Patrick Toth seconded the motion. After a roll call vote, the motion passed 6-0.

V. BUSINESS-PUBLIC BUDGET HEARING:

A. PUBLIC BUDGET HEARING (DISCUSSION):

The open session began at 5:16 and ran for two minutes to provide time for any comments. After not having anyone comment, the open session closed at 5:18 p.m.

B. APPROVAL OF THE FY-22 PUBLIC BUDGET (ACTION):

It was decided to wait five minutes for any latecomers. At 5:24 p.m., the public meeting was closed as no one asked to speak or present any questions or comments to the Board of Trustees. Arlen Leiker made a motion to approve the Fiscal FY23

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Budget as presented, and this was seconded by Audrey Hines. After a roll call vote, the motion passed 6-0. The meeting was now in open session.

VI. BUSINESS

A. **OLD BUSINESS: NONE**

B. **AGRICULTURAL BUILDING VENDOR PRESENTATION (ACTION):**

After Stephens Construction, Inc. made a presentation to the Trustees, the administration team at the College recommended awarding the building project to Stephens Construction in the amount of \$3,238,000. Audrey Hines made a motion to accept the bid as presented, and this was seconded by Arlen Leiker. It passed 6-0.

C. **ANNUAL REPORT (DISCUSSION):**

Copies of the annual report were distributed to all of the meeting attendees. The Board of Trustees was very positive in reviewing last year's accomplishments and successes.

D. **CHILLER REPLACEMENT (ACTION):**

The College recommended the acceptance of the bid from Building Controls and Services, Inc., for \$207,503. The funds for this project will come from the Capital Outlay fund. The unit is to be installed on or before March 2023. Jessica Vaughn made a motion to accept this bid as presented. This was seconded by Patrick Toth and passed 6-0.

E. **DISPOSITION OF SURPLUS (ACTION):**

The administrative team at Colby Community College requested to sell a nine-year-old soundboard to the KXXX radio station for \$2,776. The College has not used the soundboard for nine years. Patrick Toth made a motion to sell the soundboard, and this was seconded by Jessica Vaughn. The motion passed 6-0.

F. **RESIGNATIONS (ACTION):**

The resignation of Dr. Christopher Price, faculty member, was presented. Dr. Carter shared that he had been assessed a 10% penalty for missing the faculty semester deadline for presenting his resignation. Jessica Vaughn moved to approve the resignation with the penalty, and this was seconded by Audrey Hines. The motion passed 6-0.

VII. **FOUNDATION UPDATE:**

Jennifer Schoenfeld, Director of the Foundation, shared that the benefit auction made \$112,000 in gross sales. The members of the foundation thanked the athletes who assisted with the event. The livestock judging team reunion was a great success as almost 100 people participated in the day's events and evening dinner.

VIII: REPORTS FROM ADMINISTRATORS:

1. Nikol Nolan, Vice President of Student Affairs, stated that her area was very busy with many activities. The dorms were full, and move-in weekend went smoothly. To date, there were 264 dorm contracts.
2. Dr. Tiffany Evans, Vice President of Academic Affairs, shared that the College is capitalizing on full-time instructors and less on adjuncts. Academics is looking at students more holistically and working to keep students on track to completion.
3. Dr. Carter presented for the business affairs group. The state budget was completed. The business affairs team was starting to review the material needed for the annual financial audit.

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4. Doug Johnson, Director of Public Information, shared that Mr. John Olson, a retired College math instructor, had passed away. The funeral for Mr. Olson would be on August 29 in Hoxie.
5. Mike Saddler, Athletic Director, was very optimistic about the coming year for the athletes. He said that the newly hired coaches and assistant coaches were working hard at solidifying their teams.
6. President Carter shared that the livestock judging team reunion was very enjoyable and that the attendees seemed to have a great time. He also thanked everyone for their support with the new budget and for completing the budgetary process.

IX: REPORTS AND COMMENTS:

Board members thanked everyone who attended and supported the annual endowment auction. This was the first year in the Colby Event Center, and all members thought it was a great time. There were many positive comments on the annual report. Dr. Carter and Arlen Leiker were traveling to the KAACT meeting in Fort Scott the following weekend.

X: ADJOURNMENT:

Arlen Leiker moved to adjourn and was seconded by Donna Henry. The motion passed unanimously. The meeting ended at 7:00 p.m.

Signed: _____ Chairperson

Signed: _____ Secretary