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SEPTEMBER 20, 2019

NETTING RFP

COLBY COMMUNITY COLLEGE

INSTRUCTIONS TO BIDDERS

Bids must be received before 5:00 PM, CST, Friday, October 8, 2019, addressed and marked proposal for “**Netting for Colby Community College**” and shall bear the name of the bidder. Bids will be opened by the Vice President of Business Affairs, Executive Vice President, and one staff member.

Bids must be submitted in a sealed envelope marked “**Netting**” to:

Thomas Hall
Attn: Mike Saddler
Colby Community College
1255 South Range
Colby, KS 67701

Electronic submissions will be accepted via email. The electronic submissions will not be reviewed until October 5, 2019, at 5:00 PM, CST. Electronic submissions should be emailed with the subject “**Netting for Colby Community College**” and sent to: Mike Saddler mike.saddler@colbycc.edu

AWARD DATE: The board meeting will be held on October 21, 2019, to select a vendor. The selected vendor will be notified after approval has been received from the board of trustees.

CONTACT INFORMATION: Please direct questions on bids to Mike Saddler, Athletic Director, mike.saddler@colbycc.edu or contact directly at (785) 460-5548.

MANDATORY DISCLOSURES: Colby Community College is a tax exempt entity and all sealed bids should reflect the exclusion of sales tax.

STATEMENT OF DISCLOSURE: The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).

DISCREPANCIES: Should a bidder find discrepancies in, or omissions from bid documents, or should he/she be in doubt as to their meaning, he should at once notify Mike Saddler, Athletic Director, (785)460-5548, who will send written instruction to all bidders. All addenda or bulletins issued by CCC for the instruction to bidders are to be incorporated in proposal and will become a part of the contract documents.

PROJECT DETAILS

The area that should be covered in a netting shell is 94' long, 45' wide, and 21' tall. The roof is 21' on the ends of the building and 31' in the middle. Netting should be a minimum #42. The area should have two (2) moveable dividers that run the length of the shell so the area can be divided into three (3) 94' long cages or left as 94'x45'. The area is surrounded on the ends and one of the sides with an 8 foot walkway. The other side is against a wall with no doors.

BASE BID AND ALTERNATES: See below for specifications for the base bid and any alternates.

BASE BID – FULLY INSTALLED CUSTOM NETTING WITH MOVEABLE DIVIDERS

- Custom Netting Shell: 94' L x 45' W x 21' H
- Custom Moveable Dividers: two (2) 94' L x 21' H
- Netting Gauge: Minimum #42 (gauge should be clearly specified)
- All Required Hardware to Install
- Installation Costs
- Shipping/Freight
- Expected timeline
- Warranty

ALTERNATE BID #1 –CUSTOM NETTING WITH MOVEABLE DIVIDERS INSTALLED BY BUYER

- Custom Netting Shell: 94' L x 45' W x 21' H
- Custom Moveable Dividers: two (2) 94' L x 21' H
- Netting Gauge: Minimum #42 (gauge should be clearly specified)
- All Required Hardware to Install
- Shipping/Freight
- Expected timeline
- Warranty

BID FORM

Netting
Colby Community College
1255 S. Range
Colby, KS 67701

We hereby submit our bid for the proposed netting at Colby Community College. All bid specifications and instruction to bidders are incorporated with this bid.

Base Bid: Installed 94'x45'x21' shell with dividers. \$ _____

Alternate #1: 94'x45'x21' shell with dividers installed by buyer. \$ _____

Bid is to include the following:

Warranty should be clearly specified for netting system.

A detailed breakdown of costs (nets, hardware, installation, etc.).

Any deviations from above specifications should be clearly noted.

The bidder is responsible for asking any clarification questions.

Bidder must sign below and return this document with bid indicating agreement with specifications and terms as stated above.

I have read and understand the terms and specifications of the request for sealed bid above and will comply to such terms and specifications.

Company Name (printed) _____

Individual Name (printed) _____

Individual Name (signed) _____

Date _____