



June 3, 2020

Academic Council and the Executive Committee is meeting regularly to plan for the fall to address the challenges facing higher education. CCC will continue to follow national, state, and local guidelines, as well as industry standards that will determine our business operations. The following principles guide our decisions:

- 1) Protect Student Health
- 2) Protect Community
- 3) Protect Higher Education
- 4) Protect Employee Health

Currently, CCC is planning a traditional, but condensed, fall semester starting as scheduled on Monday, August 17. We will utilize the first six Fridays as alternating Fridays. Monday/Wednesday and Tuesday/Thursday classes will meet every other Friday. Finals will be held on Monday, November 23 and Tuesday, November 24 (please note this is the Monday and Tuesday of Thanksgiving week). At this time, all face-to-face courses will be finished. Students will not return to campus until the Spring 2021 Semester.

Online classes will continue as scheduled. All other fall sessions (i.e., 12-Week, 8-Week 2, and 4-Week) will transition to mainly an online format with a limited number of face-to-face courses. Specific technical programs will continue to follow their normal schedule and class modalities; however, program directors will provide additional guidance. Developments to the current situation are monitored daily. The impacts of these changes create a need for us to have alternative plans and remain adaptable.

Please know the administrative team continues to monitor this continuously developing situation. If a traditional semester is not possible, we will explore the option for general education classes to be transitioned online and specific technical programs be modified accordingly to preserve the value of hands-on learning. In the event the pandemic prevents face-to-face classes, we will explore online learning for all programs.

Sincerely,

Brad Bennett
Executive Vice President