



## **Nursing Exam Management and Digital Assessment Tool RFP**

**(Submission deadline is 5 p.m. on February 13, 2024)**

### **Overview and Background**

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The College was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility. CCC is seeking bids for a new feed wagon for their 60-acre farm.

### **Purpose**

Colby Community College is seeking to purchase a nursing exam management and digital assessment tool (described below) and invites vendors to submit a proposal for the purchase of such a product. This product will be used for up to 30 ADN students and up to 30 PN students.

**NOTE: Bidders must include the completed Bid Form (found at the end of this RFP) with their bid documents. Failure to include a completed Bid Form will disqualify the vendor from consideration.**

### **Overview**

The specifications of the tool/platform are listed below:

- A secure digital assessment tool/platform to track Nursing student learning and report programmatic performance to accrediting bodies.
- Gives faculty the ability to deliver exams with questions tied to NCLEX Next Generation-specific learning objectives and simulate all item types on the licensure exam, including matrix, Bowtie, drop down (cloze, table, rationale), EHR Case Study, drop and drag, and Highlight Text.
- Supports the following question types: Select All that Apply, Single Best Choice, Matching, Dosage Calculations, Hot Spot, Ordering, Essay, and Fill-in-the-blank.
- Provides in-depth instructor reports to help faculty find curriculum gaps or adjust teaching strategies.
- Provides a centralized question bank and multiple-grader option.

- Includes an at-risk student identification feature so that faculty receive detailed data that helps them identify at-risk students and identifies the areas where students could use more attention.
- Includes a user-friendly interface that streamlines exam creation, exam management, and data analysis.
- Includes extensive reports through which faculty can provide early remediation to help students get and stay on track.
- Creates and/or uploads questions and tags them to specific learning outcomes.
- Delivers exams securely via multiple device types, including student-owned laptops and iPads.
- Creates in-depth reports that measure student, faculty, and programmatic success.

### **Project Timeline**

The following is the schedule that applies to this RFP. But may change in accordance with the organization's needs or unforeseen circumstances.

- |                            |  |
|----------------------------|--|
| • Issuance of RFP          | January 30, 2024                         |
| • RFP Closes               | February 13, 2024                        |
| • Complete Evaluation      | February 16, 2024                        |
| • Final Award Notification | February 21, 2024                        |
| • Project Completion       | March 22, 2024 (no later than this date) |

### **Budget and Estimated Pricing**

Vendors must submit the cost for:

- Nursing exam management and digital assessment tool (license fee)
- Onboarding and Implementation Package
- Canvas (LMS) Integration Maintenance
- SSO Integration (SAML)
- Clinical Judgement Exams (please show individual costs for the ADN and the PN programs)

The vendor must agree to keep these prices valid for 45 days as of March 22, 2024.

### **Exclusions**

Any project exclusions or any portion of the proposal that cannot be provided must be disclosed in a section labeled exclusions.

## **Communication**

Applicable terms and conditions herein govern communications and inquiries between Colby Community College and vendors relating to this RFP. Inquiries, questions, and requests for clarification related to this RFP are to be directed by submitting an email to Dr. Tiffany Evans, Vice President of Academic Affairs, [tiffany.evans@colbycc.edu](mailto:tiffany.evans@colbycc.edu), 785-460-5403

## **Proposal Submission**

Proposals will be sent to Dr. Tiffany Evans, Vice President of Academic Affairs, by 5:00 p.m. CST on February 13, 2024. Email submissions will be accepted, or proposals can be mailed to 1255 S Range, Colby, KS, 67701, Attention: Dr. Tiffany Evans.

## **Selection and Notification**

The selected vendor will be notified on or about February 21, 2024.

## **Mandatory Disclosures**

Colby Community College is a tax-exempt entity, and all sealed bids should reflect the exclusion of sales tax.

## **Statement of Disclosure**

The Board reserves the right to reject any or all bids, to accept that bid that appears to be in the best interest of the College, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the College and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).

## BID FORM

Nursing Exam Management and Digital Assessment Tool  
Colby Community College  
1255 S. Range  
Colby, KS 67701

We hereby submit our bid for the proposed nursing exam management and digital assessment tool for Colby Community College. All bid specifications are incorporated with this bid. This product will be used for up to 30 ADN students and up to 30 PN students.

### Base Bid:

Nursing Exam Management and Digital Assessment Tool \$ \_\_\_\_\_

Onboarding and Implementation Package \$ \_\_\_\_\_

Canvas (LMS) Integration Maintenance \$ \_\_\_\_\_

SSO Integration (SAML) \$ \_\_\_\_\_

Clinical Judgement Exams (please show individual costs for the ADN and the PN programs)

\$ \_\_\_\_\_ ADN

\$ \_\_\_\_\_ PN

TOTAL COST: \$ \_\_\_\_\_ ADN

TOTAL COST: \$ \_\_\_\_\_ PN

**TOTAL PROJECT COST: \$ \_\_\_\_\_**

Must include the following specifications:

- Is a secure digital assessment tool/platform to track Nursing student learning and report programmatic performance to accrediting bodies. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_
- Gives faculty the ability to deliver exams with questions tied to NCLEX Next Generation-specific learning objectives and simulate all item types on the licensure exam, including matrix, Bowtie, drop down (cloze, table, rationale), EHR Case Study, drop and drag, and Highlight Text. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_
- Supports the following question types: Select All that Apply, Single Best Choice, Matching, Dosage Calculations, Hot Spot, Ordering, Essay, and Fill-in-the-blank. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_
- Provides in-depth instructor reports to help faculty find curriculum gaps or adjust teaching strategies. **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

- Provides a centralized question bank and multiple-grader option.  
Yes \_\_\_\_\_ No \_\_\_\_\_
- Includes an at-risk student identification feature so that faculty receive detailed data that helps them identify at-risk students and identifies the areas where students could use more attention. Yes \_\_\_\_\_ No \_\_\_\_\_
- Includes a user-friendly interface that streamlines exam creation, exam management, and data analysis. Yes \_\_\_\_\_ No \_\_\_\_\_
- Includes extensive reports, through which faculty can provide early remediation to help students get and stay on track. Yes \_\_\_\_\_ No \_\_\_\_\_
- Creates and/or uploads questions and tags them to specific learning outcomes.  
Yes \_\_\_\_\_ No \_\_\_\_\_
- Delivers exams securely via multiple device types, including student-owned laptops and iPads. Yes \_\_\_\_\_ No \_\_\_\_\_
- Creates in-depth reports that measure student, faculty, and programmatic success.  
Yes \_\_\_\_\_ No \_\_\_\_\_

**Bidder must sign below and return this bid form with their bid document indicating agreement with specifications and terms as stated above.**

I have read and understand the terms and specifications of the request for sealed bid above and will comply to such terms and specifications.

Company Name (printed) \_\_\_\_\_

Individual Name (printed) \_\_\_\_\_

Individual Phone and Email \_\_\_\_\_

Individual Name (signed) \_\_\_\_\_

Date \_\_\_\_\_