

**Colby Community College  
International Student  
Transfer Form**

**International Students on an F-1 visa who are transferring to Colby Community College from another United States academic institution must complete the following procedures required by the Department of Homeland Security.**

- 1. The International Student Office at your current United States school must complete Section 2 of this form and return it to the Colby Community College International Student Advisor.**
  
- 2. Report to the International Student Advisor at Colby Community College in person within one week of the start of the semester or summer session. Bring the following items to that meeting:**
  - 1. I-20 from previous school and I-20 from CCC (if you have received one).**
  - 2. Items listed on the International checklist on the CCC website [www.colbycc.edu](http://www.colbycc.edu).**
  - 3. Passport and official transcript.**

**To maintain your F-1 student visa status it is your responsibility to complete the transfer process described above no later than one week after enrolling at Colby Community College.**

\*\*\*\*\*

**Section 1: To be completed by student**

**Name of Student** \_\_\_\_\_

**Current Address** \_\_\_\_\_

**Current Telephone Number** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Home Country** \_\_\_\_\_ **Date of Admittance in U.S.** \_\_\_\_\_

**Name of School Transferring from:** \_\_\_\_\_

**I authorize the release of this information by the International Student Advisor for the purpose of transferring schools.**

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Section 2: To be completed by the International Student Advisor**

**Student SEVIS #** \_\_\_\_\_

**1. ( ) Student is currently in status and eligible for transfer.**

**( ) Student is out of status and should apply for reinstatement.**

**Reason for being out of status: (check all that apply)**

\_\_\_\_ **Financial Obligations to the Institution**

\_\_\_\_ **Academic Probation (current g.p.a. \_\_\_\_\_)**

\_\_\_\_ **Misconduct** \_\_\_\_\_

\_\_\_\_ **Criminal Misconduct** \_\_\_\_\_

\_\_\_\_ **Other (please explain)** \_\_\_\_\_

\_\_\_\_\_

**2. Dates of Attendance:** \_\_\_\_\_

**Name and Address of School:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Name and Title of International Student Advisor:**

\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please transfer in SEVIS to: Colby Community College (KAN214F00115000)**

**Please return completed form to:**

**International Advisor  
Colby Community College Admissions  
1255 South Range  
Colby, KS 67701**

or

**Fax: (785) 460-4691**

**(785) 460-4690/1-785-460-4690**

**[admissions@colbycc.edu](mailto:admissions@colbycc.edu)**