



**Bedker Memorial Complex – Boiler Replacement
(Submission Deadline is noon on June 14, 2021)**

Purpose

This Request for Proposal (RFP) is issued by Colby Community College, herein referred to as CCC. The issuing office is the sole point of contact for the provisions of this RFP and the resulting proposal. CCC is seeking competitive sealed bids to remove, dispose, replace, and install a new natural gas boiler/water heater in the Bedker Memorial Complex.

Background

Bedker Memorial Complex is one of the newest facilities on the CCC campus and was created in 1997. The building houses the following educational programs: Anthropology, Business, Computer Applications, Criminal Justice, Psychology, and Sociology. The facility is roughly 20,000 sq. feet, and this boiler/water heater provides all heating for this building. The proposed boiler/water heater must have capacity relative to the size of this facility.

The boiler/water heater being replaced must meet or exceed all of the guidelines found in the State of Kansas Boiler Safety Act found at

<https://firemarshal.ks.gov/DocumentCenter/View/331/KSA44---Boiler-PDF>

General Information

CCC is open to vendor recommendations that would allow CCC to realize energy efficiency and/or cost savings. CCC will consider smaller-scale building modifications if these energy efficiencies and/or cost savings are clearly listed in the proposal.

The proposal should include all of the following pieces of information:

- Manufacturer and model of unit being recommended.
- Is the new unit classified as standard or high efficiency?
- What are the emission standards of the recommended model?
- Electrical capacity needed for the new boiler.
- Warranty details of the new unit and any warranty/guarantee on the labor to install the unit.
- Anticipated lead time for receiving the new unit.
- Anticipated installation timeframe once the unit is received.

- List of any modifications needed to fit boiler into current space and adapt to inter-related systems.

Current Boiler – Photos





Mandatory Disclosures

Tax-exempt

Colby Community College (CCC) is a tax-exempt entity. All bids should reflect no sales tax included in the final submission.

Exclusions

If any exclusions exist as a part of this proposal, vendors must clearly define them in a section labeled *exclusions*.

Sub-Contracted Work

If any of the scope of the project will be outsourced to a third party, the vendor name and work to be completed must be included in the proposal. CCC reserves the right to request a different sub-contracted company.

Physical Inspection

Vendors who are submitting a bid are required to inspect the current boiler. This is required, so the vendor is aware of its location in the building and what modifications/adaptors might need to be included in the proposal. Vendors are required to physically inspect the boiler no later than *June 10, 2021*, by 5:00 PM. Any vendors that submit a bid, but do not physically inspect the current boiler, will not be considered.

Vendors should only direct inquire and questions to the following individuals at CCC.

Scott Williams
Facility Supervisor
scott.williams@colbycc.edu
(785) 460-5471

or

Justin Villmer
Vice President of Business Affairs/CFO
justin.villmer@colbycc.edu
(785) 460-5407

Submission Date

All sealed bids need to be finalized and turned in by *June 14, 2021*, by 12:00 PM (noon) to Thomas Hall (CCC's Main Campus), attention: Justin Villmer. Electronic submissions are also accepted and may be sent to justin.villmer@colbycc.edu. Bids will not be evaluated until after the submission time, regardless of delivery method.

Award Notification

The Board of Trustees will select a vendor at the *June 21, 2021*, regularly scheduled Board of Trustees Meeting.

Performance Bond

Pursuant to CCC institutional policies, all projects greater than \$100,000 will require the vendor to purchase a performance bond.

Statement of Disclosure

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).